



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

January 25, 2021

1. CALL TO ORDER / ROLL CALL

President Monty Estis called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:03 p.m. The meeting was conducted remotely via Zoom. Present for the Board were President Monty Estis, First Vice President Don Rosenthal, Second Vice President Peter Lindquist, and Treasurer John Ellis. Secretary Peg Linn joined the meeting at 5:20 p.m. A quorum was present. Staff in attendance included Recreation Manager (RM) Brian Tucker, Financial Controller (FC) Karen Pawlak, Park Operations (PO) Heart Cameron, Facility Operations Manager (FO) Bob Schmitz, HR Manager (HR) Heather Facer, Recreation Supervisor- Athletics, Jeff Sweet, Recreation Supervisor – Programs, Kendra Head, Outdoor Recreation Supervisor, Jarred Lilyhorn, Evergreen Lake House Manager, Krista Emrich, Grants Coordinator, Liz Cohen, Special Populations Coordinator, Maren Schreiber, Facility Specialist, Pam Lindquist and Interim Administrative Assistant, Nancy Cooper. Public in attendance was Deb Probst, Kathy Fasold, Chris Vogelsang, Betsy Hays, Chris Noller, Chris Lewis, Courtney Shepard, Chase Courington, John Du Russel, Peter Eggers, Wally Piscone, Laura V. (no last name), and resident (no name). Prior notice of the meeting was given.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

There were no changes or conflicts of interest disclosed.

3. DECEMBER 7, 2021 REGULAR MEETING MINUTES

MOTION

I, (Director Ellis), move to accept the December 7, 2021 regular meeting minutes. Director Lindquist seconded the motion and it passed unanimously.

JANUARY 5, 2022 SPECIAL MEETING MINUTES

MOTION

I, (Director Ellis), move to accept the January 5, 2022 special meeting minutes as amended. Director Rosenthal seconded the motion and it passed unanimously.

4. GENERAL PUBLIC COMMENT

Resident Chris Noller thanked the district for extending Recreation punch passes. She had concerns about the safety of the pedestrian crosswalk from Fisherman's parking lot to Evergreen Lake. Chris Vogelsang said it is a C-DOT issue and they are looking into it. Mr. Vogelsang shared his information with Ms. Noller so she could contact C-DOT.

5. EVERGREEN LAKE NORTH TRAIL UPDATE

Mr. Chris Vogelsang, OV Consulting, gave the board an update on the Evergreen Lake North Trail project. He recognized Nancy Judge from Evergreen Chamber for organizing a monthly meeting with the Evergreen Downtown Business Association. They had a meeting January 20th, Director Linn and Director Ellis attended. Issues discussed were deliveries to businesses, emergency evacuation, pedestrian safety, and schedule for construction. Final permitting process is with Jefferson County. Jefferson County wants additional detail regarding stormwater and water quality. Muller Engineering firm should have the documents done in a week to start the permit process. Submittal to approval from Jefferson County could be a three-month total process. Permits would come in April for floodplain, grading, and an MS4. C-Dot manages the funding stream. Advertise in May for three weeks, and bids in June with the contractor coming on hopefully in July with Board approval. Construction will be August through the end of the year and maybe longer. Funding is still ok and the detour would probably be Fall into Winter. The challenges will be pouring concrete and the waterline not freezing. Monty wants to contact Jefferson County to accelerate the approval process. Mr. Vogelsang is hoping to have the floodplain approval first. The business community wants robust signage on how to get to the businesses. Director Rosenthal asked about costs rising due to the delay. There could be some increase in costs.

6. THANK YOU ACTIVE4ALL POLAR PLUNGE

Director Estis thanked Active4all for their hard work on the polar plunge and he also thanked the Lakehouse staff. John from Active4All thanked EPRD. Maren and Liz thanked Active4All for helping Inspire and also for raising money for scholarships.



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING January 25, 2021

7. APPROVE RESOLUTION #2022-001 DESIGNATING EPRD'S OFFICIAL POSTING LOCATION MOTION

I, (Director Estis) motion to approve Resolution #2022-001 designating Evergreen Park & Recreation District's official posting location. Director Linn seconded and it passed unanimously.

8. DISCUSSION OF STAGECOACH BIKE PARK GRANT

Kendra Head and PO Cameron discussed the cost increase for the bike park. They would like to start with something smaller until they have more funds available. Discussed starting at Bob the Dinosaur trail which could be done in-house with less money and some volunteers. Chase Courington is waiting to hear back from Jefferson County about permitting. Director Estis asked if the materials for the smaller plan could be utilized if it is expanded. PO Cameron said it could. Director Ellis is excited for the community. Director Rosenthal asked about the age range for the project and what the trail is like. It is a loop trail geared toward youth 12 and under. Director Estis asked for board members to help out the committee. Director Rosenthal and Director Lindquist volunteered.

9. DISCUSSION & APPROVAL RESOLUTION #2022-002 CALLING FOR 2022 REGULAR DISTRICT ELECTION

The Board discussed a polling place election vs. a mail-in ballot election. Because of the huge cost difference, Director Estis supports a polling place. Directors, Linn and Lindquist agree. Director Ellis asked what we did two years ago, which was a polling place election. Director Rosenthal mentioned that it should be at both Recreation centers.

MOTION

I, (Director Ellis) move to approve Amended Resolution number #2022-002, a Resolution calling for the 2022 Regular District Election as a Polling Place Election. Director Linn seconded and it passed unanimously.

10. APPROVAL OF LAKEHOUSE 2023 SATURDAY EVENT PRICE INCREASE

Krista Emrich proposed a price increase for Saturday event prices at the Lakehouse for 2023. Director Rosenthal asked if we could raise the prices even more. There is a concern for out-pricing the public. Demand is higher this year because of the previous Covid impact. Director Linn thinks the proposal from K. Emrich is a good one. The board unanimously approved the proposal

11. OLD BUSINESS & UPDATES

Management Update- N. Cooper reported the Transparency Notice and Budget were submitted to DOLA. HR Facer reported that they started Executive Director interviews. Merit increases and wage adjustments for staff were implemented. RM Tucker reported that the January pass sale resulted in \$25,366 in sales, Fitness pass was \$1,692. There are 333 players registered for winter basketball. N. Cooper reported for marketing, our social media engagement has increased 151.3% The web page will now feature, member, community and facility spotlights. FO Schmitz reported that a new heater for the sauna was installed at BPRC. A security fence was installed by the pool patio at BPRC. A new heater was ordered for the pool at WRC. PO Cameron reported that staff has been busy with Skate the Lake and Pond Hockey. The Zamboni has been out on the ice. Setting up a meeting with the Arrowhead Park owner. K. Emrich reported that Skate the Lake and the Hockey Tournament were very successful and the parks crew have been so helpful. L. Cohen reported that they executed the agreement with C-DOT for the ELNT and are working on the agreement with Denver.

12. BOARD OF DIRECTORS COMMENTS

Director Ellis thanked the staff of the Lakehouse for a great job and for the Marketing teamwork. Director Lindquist thanked the staff for being so responsive to the public and was pleased with the Skate the Lake event and turnout. He also was thrilled with the Ice bike races. Director Rosenthal thanked the marketing team for their efforts. Director Estis wanted staff to know that he appreciates them and please don't burn out.

13. INITIAL DRAFT OF THE FEBRUARY 2022 BOARD MEETING AGENDA

Q4 '21 Financials, Update on the Evergreen Lake North Trail, Vaccination and testing requirements, Employee Handbook, Merit Reviews and May 2023 Bond issue.



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

January 25, 2021

14. EXECUTIVE SESSION MOTION

I, (Director Estis), move to go into executive session pursuant to C.R.S. Section 24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest regarding the Alderfer House lease agreement with Jeffco Open Space. Director Lindquist seconded and it passed unanimously at 6:30 p.m.

Respectfully Submitted,
Nancy Cooper
Interim Administrative Assistant