



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

January 26, 2021

1 **1. CALL TO ORDER / ROLL CALL**

2 President Peter Lindquist called the regular meeting of the Board of Directors (Board) of the
3 Evergreen Park & Recreation District (EPRD/District) to order at 5:01 p.m. The meeting was conducted
4 remotely via Zoom. Present for the Board were President Peter Lindquist, First Vice President Monty Estis,
5 Second Vice President Peg Linn, Treasurer Don Rosenthal, and Secretary John Ellis. A quorum was present.
6 Staff in attendance included Executive Director (ED) Ellen O'Connor, Recreation Manager (RM) Brian Tucker,
7 MarCom Supervisor (MS) Kelly Green, Financial Controller (FC) Karen Pawlak, Park Operations (PO) Heart
8 Cameron, Facility Operations Manager (FO) Bob Schmitz, HR Manager (HR) Heather Facer, Recreation
9 Supervisor- Athletics, Jeff Sweet, Recreation Supervisor – Programs, Kendra Head, Facility Specialist, Jarred
10 Lilyhorn, Evergreen Lake House Manager, Adam Gamache, Grants Coordinator, Liz Cohen, and Recreation
11 Supervisor- Special Events, Krista Emrich. Public in attendance was Deb Probst, Kathy Fasold, Chris
12 Vogelsang, Jaclyn Levine, Jason Cannan, Chase Courington, John Walesa, John Whitler, Laura (no last name),
13 and Evan (no last name). Prior notice of the meeting was given.

14 **2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE**

15 There were no changes or conflicts of interest disclosed.

16 **3. DECEMBER 8, 2020 REGULAR MEETING MINUTES**
17 **MOTION**

18 I, (Director Ellis), move to accept the December 8, 2020 regular meeting minutes. Director Linn
19 seconded the motion and it passed unanimously.

20 **4. GENERAL PUBLIC COMMENT**

21 There were no public comments.

22 **5. EVERGREEN LAKE NORTH TRAIL UPDATE**

23 Mr. Chris Vogelsang, OV Consulting, gave the board an update on the Evergreen Lake North Trail
24 project. He reviewed the two historical clearances that are trying to be resolved. There is a post on the dam
25 engineers would prefer to move, but can't because CDOT made a determination the post was historically
26 significant. They are looking at creating a path on one side of the post. The second issue is concerning the
27 view from the road as it can't be too obstructive. OV Consulting and Muller Engineering have created several
28 visual simulations to propose different options to address the visual issue. The board discussed their opinions
29 on the options presented by Mr. Vogelsang. A couple of directors liked the wood option as it was less
30 expensive. Another director liked the concrete/steel option from a safety standpoint. Mr. Vogelsang
31 mentioned the accident history was minimal and the curb and gutter were meant to prevent cars from going
32 on the trail. Mr. Vogelsang also reminded the board of the plan to remove guard rails in order to create a 10-
33 foot wide trail. OV Consulting and Muller Engineering are working with Dave Lighthart at Evergreen
34 Metropolitan District to make sure there is the right amount of insulation for the water main underneath the
35 trail.

36 Mr. Vogelsang said they are researching options regarding road closure by the lake when this project
37 starts. The goal is to obviously cause the least amount of impact to the community while also keeping costs
38 down for this possible 6-month closure.

39 **6. PROPOSAL REGARDING BIKE PUMP TRACK AT STAGECOACH PARK**

40 Mr. Chase Courington presented the board a proposal to create a bike pump track at Stagecoach Park.
41 Mr. Courington would like to see a trail geared towards beginner/intermediate riders to learn on a trail, skills
42 loop, pump track with banked turns and dips & rises in a controlled environment. He has been working with
43 David Knox from Colorado Mountain Bike Association (COMBA) to show how this proposed bike track could fit
44 nicely into the north area of the park and incorporate the grove of trees that already exist. They are proposing
45 for it to be a natural surface bike park to have minimal impact to the environment and still allow the wildlife to
46 use the area. They felt Stagecoach Park was centrally located and due to the amount of sun could be utilized
47 the majority of the year.

48 Mr. Courington mentioned this proposal would cost approximately \$125K and they are not asking
49 EPRD to provide the funds, they plan to raise the money through fundraising efforts.

50 The board was impressed with the presentation and thought this could be a nice outdoor recreation
51 asset for the community. It would also be an opportunity to expand EPRD's bike programs. The board did



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

January 26, 2021

1 ask for some additional information to be gathered such as how many riders this park could accommodate as
2 they need to look at the impact on the parking and the neighborhood around the park. Mr. Courington also
3 mentioned having community public meetings to help people understand the proposal. Since the board was in
4 favor of looking at this project further, Mr. Courington will do some additional research and work with EPRD
5 staff to then bring back to the board.

6 **7. APPROVE RESOLUTION #2021-001 TO DESIGNATE EPRD'S OFFICIAL POSTING LOCATION** 7 **MOTION**

8 I, (Director Linn) motion to approve Resolution #2021-001 to designated EPRD's official posting
9 location. Director Ellis seconded and it passed unanimously.

10 **8. POSSIBLE CHANGE TO BPRC NEXIUS CELL TOWER AGREEMENT**

11 Ms. Jaclyn Levine spoke to the board about the previously approved cell tower on the Buchanan Park
12 Rec Center which is no longer feasible. She and FO Bob Schmitz had walked the Buchanan property to look at
13 other locations for a cell tower. Ms. Levine offered four options and presented pictures of some of the new
14 cell towers created to look like trees in order to blend into the environment. A couple of the options may or
15 may not work based on zoning. The board was not willing to make a decision without walking the property to
16 see the locations for themselves. They were worried about the cost should the cell tower need to be
17 relocated if EPRD needed the spot for future development.

18 **9. OPERATIONAL REPORT**

19 FC Pawlak presented the most recent financial information. When discussing the cash flow, FC Pawlak
20 mentioned EPRD has been effective in keeping the cash in the bank at above the \$1M mark throughout the
21 pandemic. Skating and pre-registration for some activities like basketball have helped increase revenues.
22 General recreation is also up over previous months. The first substantial deposit of 2020 property taxes
23 payable in 2021 will be reflected in March with approximately 34% being appropriated to the Bond account.

24 ED O'Connor reviewed the operational report. Gymnastics is doing well since moving back to level
25 orange. Aquatics is receiving a lot of compliments and lap swimming has been very popular during the
26 pandemic. Ice Melt tickets are currently on sale. With the Healthy Families and Workplace Act (HFWA) law
27 going into effect January 1, 2021, any active employee can earn one hour of sick time for every 30 hours
28 worked. ED O'Connor also announced EMD notified EPRD that Buchanan Ponds water rights process was
29 completed. There have been over 6,000 new accounts created in ActiveNet in January.

30 ED O'Connor discussed the 5-Star program with the board. If EPRD is approved, EPRD would be
31 allowed to operate in one level below the rest of Jefferson County. For example, if Jeffco is in Level Orange,
32 EPRD could operate at Level Yellow under the 5-star program. The board asked if the program added a layer
33 of cost or additional staff to implement the requirements of the program.

34 **10. BOARD OF DIRECTORS COMMENTS**

35 Director Ellis complimented Jarred Lilyhorn and all his hard work! Director Estis wants EPRD to talk to
36 the county/state when PHO orders don't appear to be logical and consistent. His example is that more people
37 were allowed inside the gym to play pickleball than outside. The board discussed again the allocations of
38 salaries at WRC and BPRC and might want to change this in the future. Director Estis asked about opening
39 Sunday hours at WRC. Staff agreed to open on Sundays to see if there is interest and would report back to
40 the board at the February meeting. Director Rosenthal mentioned he thought EPRD should look into being a
41 possible site for vaccinations.

42 **11. INITIAL DRAFT OF THE FEBRUARY 2021 BOARD MEETING AGENDA**

43 Q4 '20 Financials, update on the Evergreen Lake North Trail, COVID update, Seniors4Wellness. The
44 board mentioned they are not sure what is being proposed by Seniors4Wellness is a recreation issue. EPRD is
45 not in the transportation business.

46 The board decided to have a special meeting on February 8 to have an executive session to discuss
47 the annual review of the Executive Director.

48 **12. EXECUTIVE SESSION** 49 **MOTION**



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

January 26, 2021

1 I, (Director Lindquist), move to go into executive session pursuant to C.R.S. Section 24-6-402(4)(e)
2 for the purpose of determining positions relative to matters that may be subject to negotiations in regards to
3 the City and County of Denver Agreement. Director Ellis seconded and it passed unanimously at 8:06 p.m.

4 *The board returned from Executive Session at 8:59 p.m.*

5 **15. ADJOURN MEETING**

6 I, (Director Ellis), move to adjourn the meeting. Director Linn seconded, and it passed unanimously at
7 9:00 p.m.

8 Respectfully Submitted,
9 Kelly Green
10 MarCom Supervisor