



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

February 15, 2022

1. CALL TO ORDER / ROLL CALL

President Monty Estis called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:08 p.m. The meeting was conducted remotely via Zoom. Present for the Board were President Monty Estis, First Vice President Don Rosenthal, Second Vice President Peter Lindquist. Treasurer John Ellis and Secretary Peg Linn joined the meeting at 5:13 p.m. A quorum was present. Staff in attendance included Recreation Manager (RM) Brian Tucker, Financial Controller (FC) Karen Pawlak, Park Operations (PO) Heart Cameron, Facility Operations Manager (FO) Bob Schmitz, HR Manager (HR) Heather Facer, Recreation Supervisor- Athletics, Jeff Sweet, Recreation Supervisor- Programs, Kendra Head, Outdoor Recreation Supervisor, Roland Kiessler, Evergreen Lake House Supervisor, Krista Emrich, Grants Coordinator, Liz Cohen, Recreation Supervisor- Gymnastics, Shana Winfield, Facility Specialist, Pam Lindquist, Technical Support Supervisor, Gary Toon, Admin Support, Logan DeCicco and Interim Administrative Assistant, Nancy Cooper. Public in attendance was Deb Probst, Kathy Fasold, Chris Vogelsang, Betsy Hays, Jeff Shappard, Chris Lewis, Courtney Shepard, John Whittler, Kathy Moses, and Gina (no last name). Prior notice of the meeting was given.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

There were no changes or conflicts of interest disclosed.

3. January 25, 2022 REGULAR MEETING MINUTES

MOTION

I, (Director Lindquist), move to accept the January 25, 2022 regular meeting minutes. Director Rosenthal seconded the motion and it passed unanimously.

4. GENERAL PUBLIC COMMENT

No comments were made.

5. WELCOME GARY TOON & ROLAND KIESSLING

Mr. Roland Kiessler comes with over twenty years of experience in sporting goods, retail and outdoor services. Mr. Gary Toon has over twenty years of experience in IT nationally and globally.

6. RATIFICATION OF DECISION REGARDING EPRD'S CONTRACT WITH JEFFERSON COUNTY RE: ALDERFER PROPERTIES

Director Ellis asked about storage. PO Cameron is looking to get storage at the parks site. John Whittler asked about the current use of the area. We have been renting the house and using the barn for storage. We are responsible for maintenance.

MOTION

I (Director Lindquist) motion to ratify the decision regarding EPRD's plan to terminate the contract with Jefferson County re: Alderfer Lease. Director Ellis seconded and it passed unanimously.

7. VISITATION STATISTICS FOR EPRD RECREATION CENTERS

Logan DeCicco presented data from September 2021 through December 2021. Statistics are for drop-in facility usage only. Director Estis questioned the volleyball statistics. Director Rosenthal asked about evening statistics at Wulf. Busiest times in the morning and after school lets out.

8. EVERGREEN LAKE NORTH TRAIL UPDATE

Mr. Vogelsang reported process is moving forward they have a letter of agreement. Muller Engineering executed a contract amendment. The assignment agreement with Denver is ready to be executed, CDOT is looking it over. Working with Jefferson County for the floodplain and grading permits. Met with CERGLaw attorney to get the contractor documents in order. Outreach- provided an email update in February, will have a meeting in March with the downtown businesses. The website has been updated to find the information more easily. Beginning in April will be meeting with core groups such as Jeffco, CDOT. Request for proposals (RFPs) looking for Board approval possible in April. Total construction cost around four million to four and a half million or so.

9. Q4 '21 FINANCIALS

FC Pawlak reported that revenues were 27% higher than predicted. Expenses were 6.4% higher. Almost every department was above their budget variance. We are around 900,000 for the fund balance going into 2022. The district is strong in both a cash and reserve perspective. We have over one million dollars in reserves.



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10. DISCUSSION AND MOTION OF EMPLOYEE VACCINATION & TESTING POLICY

HR Heather Facer recommended that we align ourselves with the current Supreme Court ruling and forego the weekly testing of unvaccinated employees. Director Estis asked for staff input. RM Tucker agreed with the recommendation. We follow Jefferson County Health guidelines.

MOTION

I (Director Ellis) move to rescind the current weekly testing requirements for unvaccinated staff.

Director Rosenthal seconded and it passed unanimously

11. REVIEW OF PROCESS FOR SELECTING A NEW EXECUTIVE DIRECTOR

Director Estis reported that they have a process in place for the selection of a new Executive Director. Director Lindquist and Director Estis were part of the sub-committee along with Director Rosenthal, RM Tucker, and HR Facer. Seven applicants were selected to continue with the process. Fourteen days prior to offering the position, a list of finalists will be made public. The Board has to approve the contract and make an offer in a public meeting. The Senior EPRD Management staff and the Board members who have not yet been involved, will be a part of the final interviews. An executive session would be held to decide the finalist(s).

12. OLD BUSINESS & UPDATES

The big green slide was inspected. There was a glow party for child care when the power went out. Marketing Reach improved over the last month. The new heater for WULF is ready to be installed. New employee handbooks are being reviewed by legal. Exit interview process is formalized. First wedding is on March 12. Alderfer lease was signed. Working on a meeting with Arrowhead Park. Self Nominations are due Feb. 25 and Absentee Ballots due April 26. Active4All is working on getting a Reeves scholarship for adaptive equipment.

13. BOARD OF DIRECTORS' COMMENTS

Director Linquist and Director Estis are still working on the Denver Agreement. Director Linn thanked the staff. Director Rosenthal said to add more staff if needed.

14. INITIAL DRAFT OF THE MARCH 2022 BOARD MEETING AGENDA

ELNT, Update on the Denver Agreement, Employee Handbook, ED Search, Multi-use Recreation Facility

15. ADJOURN MEETING

I, (Director Ellis), move to adjourn the meeting. Director Linn seconded, and it passed unanimously at 7:30 p.m.

Respectfully Submitted,
Nancy Cooper
Interim Administrative Assistant