



## RECORD OF PROCEEDINGS

### EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

April 26, 2022

#### 1. CALL TO ORDER / ROLL CALL

President Monty Estis called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:15 p.m. The meeting was conducted remotely via Zoom. Present for the Board were President Monty Estis, First Vice President Don Rosenthal, Second Vice President Peter Lindquist, Treasurer John Ellis, and Secretary Peg Linn. A quorum was present. Staff in attendance included Recreation Manager (RM) Brian Tucker, Park Operations (PO) Heart Cameron, Facility Operations (FO) Bob Schmitz, Financial Controller (FC) Karen Pawlak, HR Manager (HR), Heather Facer, Recreation Supervisor- Programs, Kendra Head, Recreation Supervisor - Athletics, Jeff Sweet, MarCom Supervisor Logan DeCicco, Grants Coordinator, Liz Cohen, Interim Administrative Assistant, Nancy Cooper and Front Desk Representative Chris Adamowski. Public in attendance was Deb Brobst, Betsy Hays, Peter Eggers, Chris Lewis, Cory Vander Veen, Kathy Fasold, Erin Hutchings, Anne Patterson, Bob Taber, Al Buening, Kristin Courington, Chris Noller, John Whitler, Mary McGhee, Dale Glover and Brooks Barwell. Prior notice of the meeting was given.

#### 2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

There were no changes.

#### 3. MARCH 29, 2022 REGULAR MEETING MINUTES MOTION

I, (Director Ellis), motion to approve the March 29, 2022 regular meeting minutes. Director Linn seconded and it passed unanimously.

#### APRIL 6, 2022 SPECIAL MEETING MINUTES MOTION

I, (Director Estis), motion to approve the April 6, 2022 special meeting minutes. Director Ellis seconded and it passed unanimously.

#### 4. GENERAL PUBLIC COMMENT

Chris Lewis said he was made aware that Board member Estis an attempt to target certain candidates. He said a line was crossed that shouldn't be crossed. He called on Director Estis to resign. John Whitler spoke about the amount of trash at Stagecoach Park. The primary user groups are not respecting the area. Betsy asked about the downtown water fountain. FC Pawlak said that Parks looked at it today. Mary McGhee asked if there were cameras on the fields for people that were trashing the area.

#### 5. COMPOSTING AT BERGEN GARDEN

No one was available to speak.

#### 6. WULF TENNIS COURTS WINDSCREEN PROPOSAL

Brooks Barwell gave a presentation on windscreens for the Wulf tennis courts. A parent is willing to donate the screens. The north facing fence line has high visibility. Winds come mostly from the west. Certain sections would have Evergreen High School logos. Other sections would have the EPRD logo. FO Schmitz said the windscreens need to be 6 feet tall. Director Ellis asked about insurance. Director Estis wanted to be sure the staff was fine with this. FO Schmitz and RM Tucker will work with Ms. Barwell to move forward.

#### 7. UPDATE ON DENVER AGREEMENT

Director Estis and Director Lindquist received responses from the City and County of Denver regarding the Denver Agreement and are reviewing them. Council feels that there are not any holes in the agreement now. The entire board needs to review it. Director Lindquist would like a Special Board meeting regarding this. The BOD agreed to the Monday, May 2, 2022.

#### 8. REQUEST FOR PROPOSAL ON BANKING

FC Pawlak reported that we need to do due diligence and see what other financial institutions can provide for the district. Reviewing the online banking side and approval of checks online.

#### 9. Q1 '22 FINANCIALS

FC Pawlak reported on EPRD's financials. There is an 8.5% CPI. Staff is doing well keeping our expenses low. We are one million up for quarter one. Expenses will catch up as we go through the second and third quarters. We will be trending back to normal. The District is doing well, credit goes to the staff. Tax revenues came in higher in March than expected but it will even out by the end of the year.



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#### **10. OLD BUSINESS & UPDATES**

Management Update, RM Tucker reported that athletics is doing well in the Spring. 150 families showed up for the Easter Egg Hunt. Camp Kick-off went extremely well this year, and we are actively hiring summer staff. The Mountain Bike Club program is full. We had 31 youngsters at Kids Night Out. Our new Marketing Supervisor is Logan DeCicco. The Election Forum was the biggest Social Media hit. FO Schmitz reported on pumps for the hot tub. A mobile upholstery company came in to repair the workout equipment. The IT Specialist position was posted. The Lakehouse Wedding Showcase was sold out. Waiting to hear on two accessibility programs, for paddleboats and a dock. ELNT looking to advertise the project sometime in June and hopefully start in July. Director Rosenthal would like more of a schedule of the major milestones.

#### **11. BOARD OF DIRECTORS COMMENTS**

Director Ellis is very pleased with how people are coming back into the facilities, signing up for camps, etc. Director Rosenthal thanked the management team for working through all the months without an Executive Director. Director Lindquist commented on the Evergreen's Got Talent Showcase winners who will be the opening acts for the EPRD Summer Concert Series.

#### **12. INITIAL DRAFT OF THE MAY 2022 BOARD MEETING AGENDA**

Oath of Office, Appointment of Officers, Bergen Gardens, Employee Handbook, ELNT Update, Denver Agreement Update

#### **13. ADJOURN MEETING**

I, (Director Lindquist) motion to adjourn the meeting. Director Linn seconded and it passed unanimously at 7:05 p.m.

Respectfully Submitted,  
Nancy Cooper  
Interim Administrative Assistant