



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

April 27, 2021

1 **1. CALL TO ORDER / ROLL CALL**

2 President Peter Lindquist called the regular meeting of the Board of Directors (Board) of the
3 Evergreen Park & Recreation District (EPRD/District) to order at 5:00 p.m. The meeting was conducted
4 remotely via Zoom. Present for the Board were President Peter Lindquist, First Vice President Monty Estis,
5 Second Vice President Peg Linn, Secretary John Ellis and Treasurer Don Rosenthal. A quorum was present.
6 Staff in attendance included Executive Director (ED) Ellen O'Connor, Recreation Manager (RM) Brian Tucker,
7 Financial Controller (FC) Karen Pawlak, Park Operations (PO) Heart Cameron, Facility Operations Manager
8 (FO) Bob Schmitz, HR Manager (HR) Heather Facer, MarCom Supervisor, Kelly Green, Recreation Supervisor-
9 Athletics, Jeff Sweet, Outdoor Recreation Specialist, Jarred Lilyhorn, Evergreen Lake House Manager, Adam
10 Gamache, Grants Coordinator, Liz Cohen, and Recreation Supervisor- Special Events, Krista Emrich. Public in
11 attendance was Deb Probst, Chris Vogelsang, Kathy Fasold, Brent Kaslon, Chris Lewis, Jim Chiddix, Thomas
12 Cox, James Carrington, Laura Veckerelli, Jamie Jones, Matthew Wahl, Charlotte Wetzels, Scott Wetzels, Mitchell
13 Bea, Ann Dodson, and three other individuals not identified. Prior notice of the meeting was given.

14 **2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE**

15 There were no conflicts of interest disclosed. Agenda Item #6 will be removed and rescheduled next
16 month as additional information was being gathered.

17 **3. MARCH 23, 2021 REGULAR MEETING MINUTES**

18 **MOTION**

19 I, (Director Ellis), move to accept the March 23, 2021 regular meeting minutes. Director Rosenthal
20 seconded the motion and it passed unanimously.

21 **APRIL 12, 2021 SPECIAL MEETING MINUTES**

22 **MOTION**

23 I, (Director Estis), move to accept the April 12, 2021 special meeting minutes. Director Linn seconded
24 and it passed unanimously.

25 **4. GENERAL PUBLIC COMMENT**

26 Mr. Jim Chiddix from the Evergreen Boating Association requested for EPRD to consider longer hours
27 at Evergreen Lake this summer.

28 Mr. Brent Kaslon asked some questions regarding the Evergreen Lake North Trail. He mainly wanted
29 to know about how traffic will be handled when construction begins on this project.

30 Mr. Thomas Cox will speak more on agenda item #10 as he is requesting Blue Spruce residents be
31 given special access from the shore to Evergreen Lake.

32 **5. EVERGREEN LAKE NORTH TRAIL UPDATE- PHASE 3 FINAL DESIGN**

33 Mr. Chris Vogelsang informed the Board that the meeting on March 31 went well and there were a
34 few minor comments on the historical clearance. Mr. Vogelsang said they are still working through the details
35 on traffic with CDOT and Jefferson County. The current plan is for a one-lane closure and could last 3-6
36 months. It has not been determined if a public meeting would be held regarding the traffic plan. Mr.
37 Vogelsang did inform the board there is a possibility of a price increase due to cost of materials with steel
38 being his main concern. Ms. Liz Cohen will be looking at other opportunities for funding as a "buffer" in case
39 bids come in more expensive than originally anticipated.

40 **6. AMENDMENT TO MULLER CONTRACT**

41 *Deleted from agenda.*

42 **7. STAGECOACH PARK FIELD – WETZEL PROPOSAL**

43 *(This agenda item was moved and discussed after agenda item #10 as there were connection issues.)*

44 Charlotte and Scott Wetzels presented a proposal to install a turf field at Stagecoach Park. This would
45 replace the existing multi-sport grass field at the park. Originally the Wetzels had been working with Wilmot
46 Elementary to put a turf field on their site, but due to some water issues, it does not look like this will be
47 possible, so they are approaching EPRD with using the money they had raised (\$650K) to put the field at
48 Stagecoach Park. If EPRD was willing to move forward, the Wetzels would approach their major donors to
49 allow the change in venue. The Wetzels are working on a very tight timeline in order not to lose some of the
50 funding they have received from JeffCo Schools Foundation, El Pomar Foundation and Daniels Fund. Director
51 Ellis felt this was a great idea and was excited about it. Director Lindquist mentioned EPRD would need to set



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1 aside funds each year in a reserve to help replace the turf field every 10-12 years, similar to the turf field at
2 Marshdale Park.

3 PO Cameron has already had some initial conversations with Academy and Shaw Turf to get some
4 costs and timeline estimates. There would need to be some subgrade and drainage issues addressed and he
5 should have this information by the end of the week. He does feel this is a win for EPRD as the community is
6 already short on fields and Stagecoach is not playable during certain times of the year especially when it rains
7 due to the mud on the field. If a turf field is installed, the field can be used even if it is raining. It will also
8 allow EPRD to save some annual expenses (approximately \$20K) associated with maintenance of this field.

9 Overall, the board was willing to move forward initially and get some more information before officially
10 voting on the proposal. Director Estis expressed the most concern as this was a long-term commitment and
11 didn't want to be rushed. The board will likely have a special meeting to address this issue.

12 **8. ALDERFER RANCH LEASE AGREEMENT WITH JEFFCO OPEN SPACE**

13 EPRD holds a lease agreement with Jefferson County Open Space (JCOS) for a small portion of
14 Alderfer Park which includes the caretaker house, barn, and some land area for events and activities. JCOS is
15 looking to amend the lease due to expected changes in parking. EPRD is using Alderfer for: storage of lake
16 equipment at the barn, revenue for some small events, programming activities such as mountain biking, and
17 revenue from the caretaker house. Director Lindquist mentioned when the agreement is revised, EPRD will
18 basically have two choices: either accept the new lease agreement or decide not to renew it.

19 **9. EVERGREEN AUDUBON CONTRACT**

20 Director Ellis commented EPRD and Evergreen Audubon have had a great partnership over the years.
21 Director Lindquist did not see any issues with the new lease agreement; however, EPRD is waiting on City and
22 County of Denver (CCD) to approve the agreement. Director Rosenthal would like to see a multi-year
23 agreement with Evergreen Audubon, but it was mentioned CCD has a restriction for one year at a time. EPRD
24 is hoping Evergreen Audubon can move in soon as they typically occupy the warming hut from April 22
25 through October.

26 Mr. Brad Andrus from Evergreen Audubon joined the meeting around 7:30 p.m. so the board came
27 back to this agenda item after agenda item #11. Mr. Andrus is hopeful Evergreen Audubon can move-in on
28 Memorial Day weekend. Mr. Andrus would like to see a multi-year contract as that helps with their SCFD and
29 other funding. Mr. Andrus does feel they are close with the agreement with CCD, but mentioned Evergreen
30 Audubon may give up about 1/3 of the spacing they have had in the past.

31 **10. EVERGREEN LAKE BOATING**

32 ED O'Connor spoke about staff getting ready for boating to open at Evergreen Lake as it has been
33 delayed until May 5 due to weather. ED O'Connor stated she has talked with Evergreen Metropolitan District
34 and they are in agreement they do not want to open different access areas to Evergreen Lake in order to
35 control aquatic nuisance species (ANS). There has been no confirmed date for the new ANS decontamination
36 station.

37 Mr. Thomas Cox spoke and wants Blue Spruce residents to have access to the lake from a different
38 access point than the Evergreen Lake House. He feels this could be achieved by having residents attend
39 training sessions on invasive species so they become ambassadors. He proposed the residents would sign an
40 affidavit the water vessels would not be transported to other bodies of water. Mr. Cox also said by allowing
41 the residents to launch near their homes, they would be saving parking spaces at Evergreen Lake House.

42 While the board was fairly receptive to the proposal by Mr. Cox there were still some concerns such as
43 residents allowing friends and family to launch their boats without inspection.

44 **11. MARSHDALE ELEMENTARY TEMPORARY IGA**

45 ED O'Connor addressed the board regarding a temporary Intergovernmental Agreement (IGA) for
46 Marshdale Elementary which required board action. This IGA asks for Marshdale Elementary to be allowed to
47 use EPRD park amenities while Jefferson County is building a new school. Director Estis did not want the
48 school to be allowed to use the outdoor courts as they are used for pickleball during the day. Director Estis
49 also wanted to make sure teachers only used the EPRD parking lot if there was enough parking for EPRD
50 patrons. Director Rosenthal felt some date for the IGA should be added, so the board decided on Aug 31,
51 2022.



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1 **MOTION**

2 I, Director Ellis, motion to approve the temporary IGA between Jefferson County Schools and
3 Evergreen Park & Recreation District for use of Marshdale Park with the following amendments: a date of
4 August 31, 2022 be added to section 2.4, sections 3.1.2 and 3.1.2.1 are modified to strike the reference to the
5 outdoor tennis courts, and sections 3.1.2.1, 3.1.3.2 and 3.1.3.3 add "subject to EPRD approval." Director
6 Rosenthal seconded and it passed unanimously.

7 **12. Q1 2021 FINANCIALS**

8 FC Pawlak presented the Q1 2021 financials to the board. The variance between budget to actual
9 was \$232K positive. EPRD is doing well this year and should have a positive position for the rest of the year.
10 Increased interest in almost all areas has helped the departments. Aquatic lessons and youth sports are great.
11 Evergreen Lake House had a good skating season. Park Operations is benefiting from user fees. General
12 Recreation is the only challenge due to Buchanan Ponds closing early because of weather. There were no
13 capital improvement projects (CIPs) in Q1, but some CIPs will start in Q2. EPRD is stable from cash
14 perspective.

15 EPRD has received part of the property taxes. ActiveNet revenue is growing. Director Estis asked
16 about SIPA which is the Statewide Internet Portal Authority. EPRD engaged with them last year and it allows
17 for government pricing. By working with SIPA, it saved EPRD \$4K for the Google platform licenses utilized by
18 EPRD. SIPA does help with all the statutory licenses required for government entities.

19 The audit will be presented at the May board meeting. FC Pawlak will set up a meeting for the
20 investment sub-committee.

21 **13. OPERATIONAL REPORT**

22 ED O'Connor asked if there were any questions regarding the operational report. She mentioned
23 EPRD is hiring for several positions. No movement on the bike park. She mentioned Jefferson County is
24 moving into "Clear" status in May which allows for EPRD to operate at 100% capacity. Reservations for most
25 EPRD activities will no longer be required. EPRD will keep reservations for some activities like playschool and
26 indoor cycling more from an operations perspective. The capacity limits (clear status) are different from the
27 mask order and that has not been determined yet. ED O'Connor also mentioned two board members met
28 with several staff members and concerns the board members had regarding ActiveNet, Sign-Up Genius, and
29 the website have been answered and addressed.

30 **14. BOARD OF DIRECTORS COMMENTS**

31 Director Ellis mentioned a good job by EPRD and EMD for the temporary repair of the Evergreen Lake
32 trail. Director Ellis mentioned the barrel did fall in the lake. Director Rosenthal mentioned cost management by
33 the staff has really helped get through COVID.

34 **15. INITIAL DRAFT OF THE MAY 2021 BOARD MEETING AGENDA**

35 For May, need to include board officer elections, 2020 audit presentation, investment committee,
36 possible IGA with CDOT, JeffCo Alderfer lease agreement. There might need to be a special meeting for the
37 turf field.

38 Director Rosenthal asked what the plan was for future board meetings once COVID is less severe.

39 **16. ADJOURN MEETING**

40 I, (Director Ellis), move to adjourn the meeting. Director Lindquist seconded, and it passed
41 unanimously at 8:04 p.m.

42 Respectfully Submitted,
43 Kelly Green
44 MarCom Supervisor