



## GENERAL RECREATION INSTRUCTOR 2

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| <b>Position:</b>    | General Recreation Instructor 2-Aquatics |
| <b>Department:</b>  | Recreation                               |
| <b>Reports to:</b>  | Aquatics Coordinator                     |
| <b>Location:</b>    | Wulf & Buchanan Park Recreation Centers  |
| <b>Status:</b>      | Part Time 2 (<20 hours per week)         |
| <b>Hourly Wage:</b> | \$13.42-\$19.63                          |

### Nature of Work

Under the direction of the Aquatics Coordinator, this position is responsible for leading and teaching skills pertaining to swim instruction, and supervise participants safely in a public recreational facility.

### Essential Functions

- Must possess a highly defined focus towards both internal and external guest service
- Explains and demonstrates use of apparatus and equipment or skill
- Explains and demonstrate principles, techniques, and methods of regulating movement of body, hands, and feet to achieve proficiency
- Observes during practice to detect and correct mistakes
- Explains and enforces safety rules and regulations
- May manage classes of children by keeping attention
- Find substitutes for classes when not available
- Communicates with participants, parents, coordinator(s) and supervisor as necessary
- Attends all required meetings and trainings
- Sets up, cleans up, and moves equipment for proper class or party
- Checks equipment and space for proper safety
- Report accidents and injuries that occur during class
- Administer first-aid as necessary

### Management & Supervisory Duties

- Oversees participants in class.

### Illustrative Examples of Duties

- Set up/clean up for daily circuits or classes.
- Record attendance and/or progression of participants in classes.

### Skills

- Moderate verbal and written communication skills.

### Knowledge

- Knowledge of fundamentals and instructional methods of course being taught.

### Abilities

- Ability to instruct participants properly and safely to reach goal.
- Ability to perform work in an indoor environment with frequent interruptions and distractions.



### **Required Training, Experience & Qualifications**

- CPR/AED, and First-Aid Certification, or have the ability to obtain within six-months (6) of employment
- Teaching experience required- 3+ years' experience instructing specified course hired to teach

\*Please note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with this job.

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