



## GENERAL RECREATION INSTRUCTOR 2-CHEER CAMP COACH

<b>Position:</b>	General Recreation Instructor 2-Cheer Camp Coach
<b>Department:</b>	Recreation
<b>Reports to:</b>	Recreation Supervisor-Gymnastics
<b>Location:</b>	Wulf Recreation Center
<b>Status:</b>	Part Time 2 (<20 hours per week)
<b>Hourly Wage:</b>	\$13.42-\$19.63

### Nature of Work

Under the direction of the Recreation Supervisor-Gymnastics, this position is responsible for coaching and teaching cheerleading in a public recreational facility.

### Essential Functions

- Must possess a highly defined focus towards both internal and external guest service
- Explains and demonstrates use of apparatus and equipment
- Explains and demonstrate principles, techniques, and methods of regulating movement of body, hands, and feet to achieve proficiency
- Explains and enforces safety rules and regulations
- Keeps record of specific team finances, schedules, and attendance
- Conducts parent meetings for his/her specific team
- Communicates with management and secretary for invoicing and marketing
- Finds substitutes for classes when not available
- Communicates with parents, gymnasts, coordinator(s) and supervisor
- Report accidents and injuries that occur during class
- Administer first-aid as necessary
- Answer phones and return messages as needed

### Illustrative Examples of Duties

- Create lesson plans for practices

### Skills

- Basic computer skills in MS Office
- Organizational skills

### Knowledge

- Knowledge of cheerleading instruction and coaching methods

### Abilities

- Ability to instruct cheerleading properly and safely to reach goal
- Requires the ability to communicate effectively both verbally and in writing

### Required Training, Experience & Qualifications

- CPR/AED, and First-Aid Certification, or have the ability to obtain within one (1) month of employment
- Ability to lift 50lbs. or more
- 1 year experience working in a cheer camp or instructing students



\*Please note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with this job.

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