



**PUBLIC NOTICE
of a
WORK SESSION OF THE BOARD OF DIRECTORS
of the
EVERGREEN PARK & RECREATION DISTRICT**

President Peter Eggers | Vice President Mary McGhee | Second Vice President Ally Hilgefort
Treasurer Betsy Hays | Secretary Rebecca Davis

PUBLIC NOTICE is hereby given that on:

Tuesday, August 25, 2026

EPRD Board Pre-Meeting

A work session of the Board of Directors of the Evergreen Park & Recreation District (EPRD) of the County of Jefferson, State of Colorado, shall be held online via Microsoft Teams (no in-person option) at the link below, commencing at 12:00 p.m.

The purpose of this meeting is to prepare for the August Regular Meeting of the Board of Directors of the Evergreen Park & Recreation District.

No motion or vote by the EPRD Board of Directors shall be considered. The public is invited to attend.

Location: Remote via Microsoft Teams

WORK SESSION – 12:00 P.M.

Link: <https://www.evergreenrecreation.com/2026-08-25-board-meeting>

I hereby certify that this public meeting notice was posted 24 hours prior to the noted meeting:

Madeline MSA, 8/20/26



EVERGREEN PARK & RECREATION DISTRICT

REGULAR BOARD MEETING AGENDA

President Peter Eggers | Vice President Mary McGhee | Second Vice President Ally Hilgefort
Treasurer Betty Hays | Secretary Rebecca Davis

August 25, 2026

At Buchanan Park Recreation Center
32003 Ellingwood Trl, Evergreen, CO
Hybrid Option Available via Teams:
<https://www.evergreenrecreation.com/2026-08-25-board-meeting>

REGULAR MEETING – 5:00 P.M.

Agenda Questions: Please call Evergreen Park & Recreation District at (720) 880-1020.

Public documents received after publication of this agenda and considered by the Board of Directors in its deliberation may be available for inspection in the Evergreen Park & Recreation District's Administrative Office during normal business hours.

Board meetings are held on alternate months at the Buchanan Park Recreation Center or Wulf Recreation Center unless otherwise noted.

	Approximate Start Times
1. CALL TO ORDER / ROLL CALL FOR REGULAR MEETING (0 min.)	5:00 P.M.
2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE (5 min.)	5:00 P.M.
3. GENERAL PUBLIC COMMENT (10 min.) At this time, those in the audience are encouraged to address the Board on any item not already included in tonight's agenda. Board action is not taken on issues raised during Public Comment. Individuals are limited to 3 minutes. A group spokesman is limited to 10 minutes. Speakers must provide their legal names and whether they live within district boundaries.	5:05 P.M.
4. CONSENT AGENDA (0 min.) 4.1 - July 2026 Board Meeting Minutes 4.2 - Q2 Facility & Pass Usage Update 4.3 - 2025 Annual Report 4.4 - Board Bylaw Updates 4.5 - 2025 Audit Approval 4.6 - Resolution #2026-007 – Supporting Grant Application to Jeffco Parks & Open Space	5:15 P.M.
5. DISCUSSIONS ITEMS FROM CONSENT AGENDA (0 min.)	5:15 P.M.
6. RALLY FOR THE RINK PRESENTATION (20 min.)	5:15 P.M.
7. LAKE HOUSE WINTER PROGRAMMING DISCUSSION (30 min.)	5:35 P.M.
8. AQUATICS EXPANSION UPDATE (15 min.)	6:05 P.M.
9. GYM/FIELD HOUSE DISCUSSION (45 min.)	6:20 P.M.
10. OLD BUSINESS & UPDATES (5 min.) Executive Director Update	7:05 P.M.
11. GENERAL PUBLIC COMMENT (5 min.) -- <i>Timing May Change Based on Meeting Progress</i> At this time, those in the audience are encouraged to address the Board on any item not already included in tonight's agenda. Board action is not taken on issues raised during Public Comment. Individuals are limited to 3 minutes. A group spokesman is limited to 10 minutes. Speakers must provide their legal names and whether they live within district boundaries.	7:10 P.M.
12. EXECUTIVE SESSION (15 min.) Pursuant to C.R.S 24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, to explore additional park land.	7:15 P.M.
13. INITIAL DRAFT OF THE SEPTEMBER 2026 BOARD MEETING AGENDA (5 min.)	7:30 P.M.
14. ADJOURNMENT (0 min.)	7:35 P.M.

I hereby certify the above public meeting agenda was posted 24 hours prior to the noted meeting:

Madeline Hays

8/20/26



**EVERGREEN PARK & RECREATION DISTRICT
REGULAR MEETING**

July 21, 2026

1. CALL TO ORDER / ROLL CALL

Director Eggers called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:02pm. Present from the Board were President Peter Eggers, Vice President Mary McGhee, Second Vice President Ally Hilgefort, and Treasurer Betsy Hays. Youth Advisory Board Member Clare Sweet was also present. Secretary Rebecca Davis was absent and excused.

Present from staff were Executive Director (ED) Cory Vander Veen, Director of Operations (DO) Brian Tucker, Director of Development and Community Engagement (DDC) Nancy Judge, Executive Manager (EM) Maddy Evans, Lake House Manager (LHM) Krista Emrich, Grants & Strategy Manager (GSM) Liz Cohen, Financial Controller (FC) Paul Tosetti, Assistant Financial Controller (AFC) Matt Anderson, Park Operations Manager (POM) Jarred Lilyhorn, HR Manager (HR) Jillian Heisler, Special Projects Coordinator (SPC) Anne Morrison, Events & Marketing Coordinator (EMC) Kathy Dekker, and Lake House Coordinator (LHC) Klaire Funderburgh.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

District Resident Tracy Lester made a point of order noting that EPRD's Board bylaws state individual public commentators are given 5 minutes to speak, while the agenda notes that it is 3 minutes. Board and staff acknowledged this comment and that the bylaws would be clarified to reflect the current time limit.

3. GENERAL PUBLIC COMMENT

District Resident Tracy Lester commented on the flooring in the future gym/field house.

4. CONSENT AGENDA

4.1 - June 2026 Board Meeting Minutes

4.2 - Cybersecurity Update

4.3 – Bear Creek Pavilion Signage Approval

The Board agreed to pull consent agenda 4.3 off of the consent agenda for discussion.

MOTION

Director McGhee moved to approve all items on the consent agenda as amended, except for consent agenda item 4.3. Director Hays seconded and the motion passed unanimously.

5. DISCUSSION ITEMS FROM CONSENT AGENDA

Consent Agenda Item 4.3 – Bear Creek Pavilion Signage Approval was removed from the Consent Agenda for discussion.

The Board discussed the proposed naming sponsor sign for the future pavilion at Buchanan Park. They discussed proposed materials for the pavilion sign, durability and maintenance, sign lighting, placement, and finishes. The Board provided direction and comments for staff to implement prior to purchasing.

MOTION

Director McGhee moved to approve Consent Agenda item 4.3, and the concrete used in the construction of the pavilion. Director Hays seconded and the motion passed unanimously.

6. 2025 AUDIT PRESENTATION

The 2025 Audit was presented by Matthew Miller and Tracy Atlas with McMahan & Associates. They explained the audit report structure, confirmed an unmodified opinion, summarized fund- and government-wide statements, reported a break-even operating result with about \$138,000 net income and significant capital outlay, described footnote disclosures, and explained that construction-in-progress additions (~\$802,000) are capitalized and not depreciated until project completion. The auditor explained temporary mill-levy reduction mechanisms, the distinction between fixed-dollar and fixed-mill authorizations, and how assessed valuation changes drive annual mill calculations. Board Members expressed the need to read the audit before approving. Matthew advised management to wait on returning the representation letter until the Board reviews, and the Board discussed deadlines and options including filing for an extension.

MOTION



**EVERGREEN PARK & RECREATION DISTRICT
REGULAR MEETING**

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Director Hilgefert moved to file an extension for the 2025 Audit to make the decision in August 2026. Director McGhee seconded and the motion passed unanimously.

7. Q2 2026 FINANCIAL UPDATE

FC Tosetti reviewed the 2026 Q2 financial update, clarified the District's fund structure and capitalization policy, explained Fund 02 holds debt service for the bond with only interest paid to date, and reported Fund 01 year-to-date revenues of \$6.3 million versus a \$5.9 million budget with the variance driven by early/higher property tax collections while program and instruction revenues are down about \$314,000. He emphasized that the lake's lost skating season and related activities caused significant revenue loss and contributed to salary savings where lake positions were unspent. Program-level performance varied, with increases in basketball and volleyball but declines in swim lessons, gymnastics, indoor climbing, and outdoor recreation; staff attributed declines chiefly to less registration and some private-market leakage for swim lessons. Daily admissions declined markedly, with staff linking the trend to warm weather and more outdoor activity. Discussion covered expense offsets and timing effects including auditor billing delays, higher payroll system costs, and the overall \$400k expense underrun versus \$440k salary savings. The capital improvement project budget progress was reviewed as well.

8. AQUATICS EXPANSION UPDATE

Leadership changes were announced for the aquatics project: Pinkard has been absorbed into Catamount, but the original Pinkard team and the GMP remain unchanged. Legal has approved the reassignment agreement, which staff will sign so work continues seamlessly under the new corporate structure. All billing systems and processes will stay the same.

Construction updates included completion of wet, electrical, and gas utilities; successful sewer and manhole inspections; and excavation reaching full shallow-end depth with deep-end work next. Pinkard will begin foundations by month end.

The building permit is approved and paid; defensible-space/tree work is still pending. Staff reported progress in securing vendor discounts and donations to reduce FFE and equipment costs. Subcommittee decisions are needed on certain finish items, and ongoing site-walks and stakeholder communications continue to address RFIs and maintain schedule progress.

9. GYM/FIELD HOUSE DISCUSSION

Bids for the Gym/Field House were competitively aligned, and the team reviewed the rotated permit design, earthwork strategy, exterior materials, controlled access plans, and neighbor-driven adjustments. General contractor bids ranged from roughly \$1.9M–\$3.0M for the base structure and \$3.1M–\$4.4M fully specified, with alternates evaluated to support an estimated \$3M target. Much of the session focused on floor-related alternates and costs: maple athletic wood, Taraflex Olympic flooring, epoxy zones, and turf options were compared with ranges of about \$130k–\$260k, and additional factors such as concrete inlays, maintenance over lifespan, and equipment priorities influence the true price difference.

The group debated floor material trade-offs, including lifecycle cost, durability, maintenance burden, climate-control limitations, downtime risk, and programming impacts. Survey results showed close preferences between wood and Taraflex for the volleyball/basketball zone. The discussion framed the core decision as selecting Taraflex or wood for the primary court surface, balancing budget constraints, long-term maintenance, and programming demands, and concluded with a request for a comprehensive budget snapshot before finalizing floor and equipment choices. In addition the Board wants to hear more feedback from the next stakeholder meeting in August.

ED Vander Veen reviewed the COP Progress Update for the gym/field house and other capital projects, reporting on funding statuses for each.

10. SKATEPARK DISCUSSION

California Skate Parks mobilized to the site last week and skatepark construction has begun, with rough grading support from EPRD's Park Operations team. The group reviewed the final concept rendering for



**EVERGREEN PARK & RECREATION DISTRICT
REGULAR MEETING**

July 21, 2026

the gathering area, which includes a 12-by-18 shelter. They confirmed the plan to use Floyd Hill boulders for landscaping and retaining to improve drainage and reduce long-term maintenance, with some boulders already placed on site.

11. OLD BUSINESS & UPDATES

ED Vander Veen passed his CPRE exam and is now a Certified Parks and Recreation Executive.

Director Hays brought up the Rotary Peace Pole installation and that the Board gets to choose 4 languages that go on the peace pole. The Board agreed on Spanish, French, Ute, English.

Staff are still working on the banking transition; it is delayed at this time, but it's in progress.

12. GENERAL PUBLIC COMMENT

There were no public comments.

BREAK - 8:31PM-8:42PM

13. EXECUTIVE SESSION

Director Hays moved to enter Executive Session pursuant to C.R.S 24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, to explore additional park land. Director Hilgefort seconded and the motion passed unanimously. Executive Session was entered into at 8:44pm.

14. INITIAL DRAFT OF THE AUGUST 2026 BOARD MEETING AGENDA

Consent Agenda (July Meeting Minutes, Capital Projects Public Communications Update, Q2 Facility & Pass Usage Update, 2025 Annual Report, Board Bylaw Updates, 2025 Audit Approval), Rally for the Rink Presentation, Aquatics Expansion Update, Gym/Field House Discussion, Executive Session

**15. ADJOURNMENT
MOTION**

Director McGhee moved to adjourn the July 21, 2026 Board of Directors Meeting as of 9:16pm. Director Hays seconded, and the motion passed unanimously. The meeting was adjourned.

Respectfully Submitted,
Madalyn Evans
Executive Manager



Consent Agenda 4.2

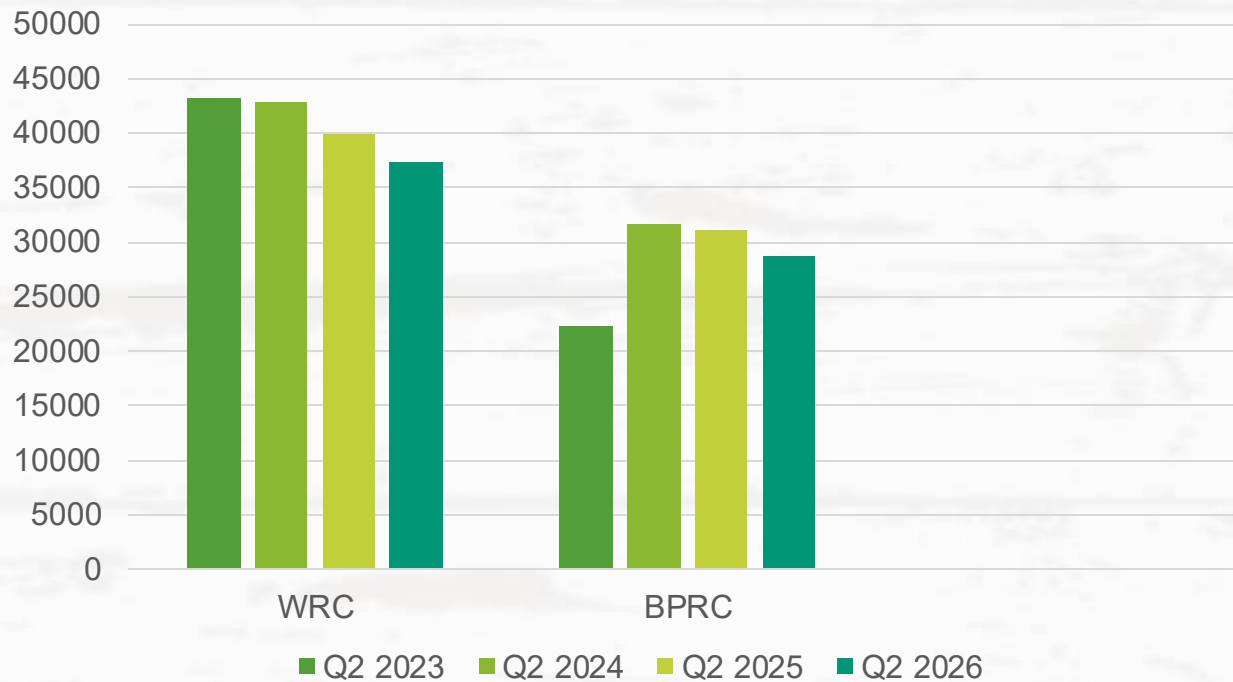
Participant and Pass Usage Update

August 2026



Placer Data Visits

Placer info for Q2 2023 – 2026 Visits by Center



Placer Data for Individual Visitors, Dwell Time and Frequency

Buchanan	Individual Visitors	Average Dwell Time	Visit Frequency
Q2 2023	4,800	80 Minutes	4.08
Q2 2024	5,500	79 Minutes	5.03
Q2 2025	5,500	79 Minutes	5.19
Q2 2026	4,900	83 Minutes	5.44

Wulf	Individual Visitors	Average Dwell Time	Visit Frequency
Q2 2023	8,500	88 Minutes	4.62
Q2 2024	8,800	88 Minutes	4.78
Q2 2025	7,800	86 Minutes	4.69
Q2 2026	8,600	84 Minutes	4.05

Drop-in Visits by Purpose by Center

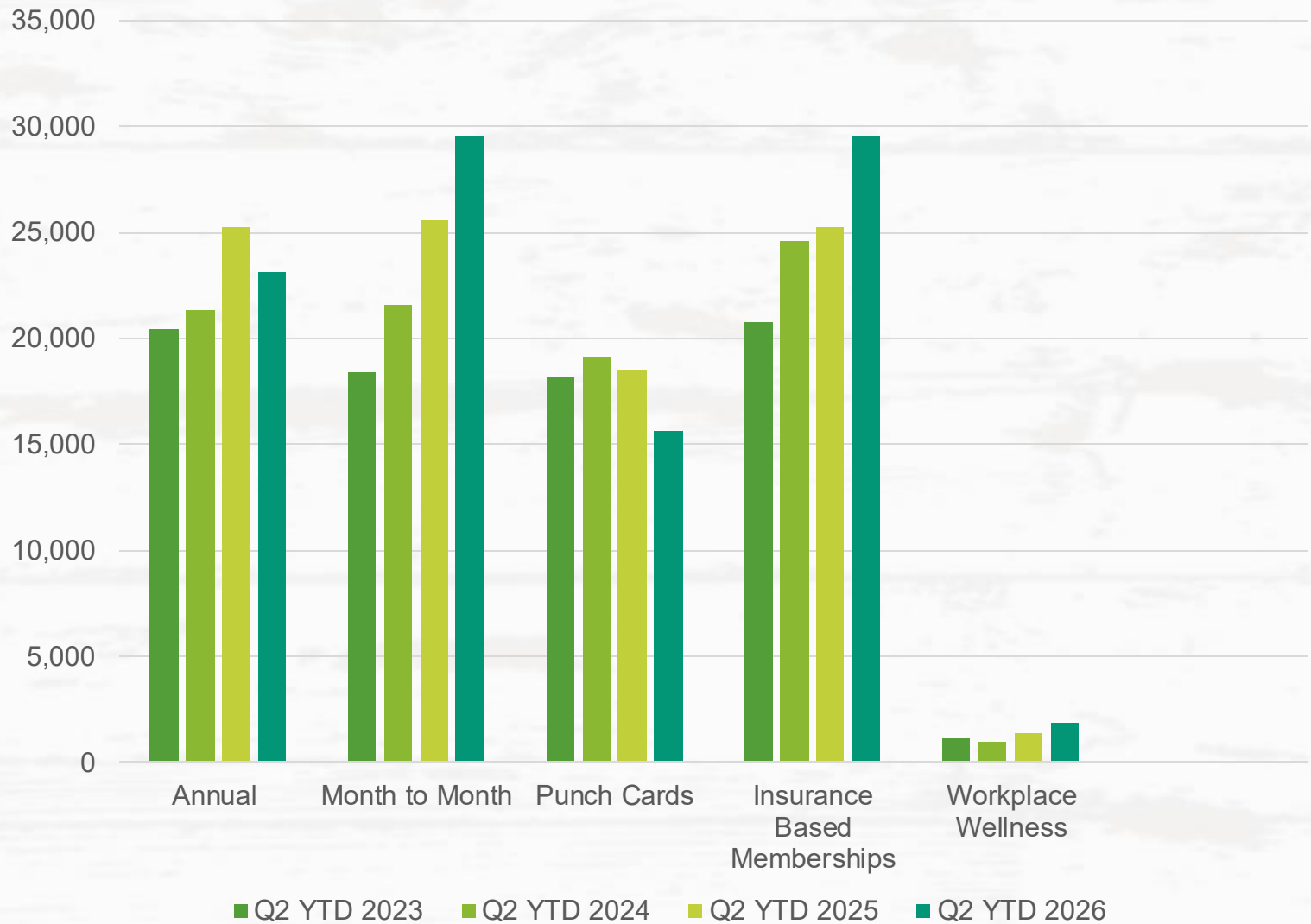
Total Number of Drop-In's by Program, Buchanan						
Buchanan	Active Adults	Climbing	Fitness	Pool	Weight Room	Total
2023	0	1,437	5,550	22,301	61,082	90,706
2024	0	1,012	7,047	19,814	69,028	97,681
2025*	0	527	4,495	18,979	51,596	76,622
2026 YTD	435	167	3,031	13,920	32,476	50,307

Total Number of Drop-In's by Program, Wulf								
Wulf	Basketball	Pickleball	Pool	Volleyball	Weight Room	Gymnastics	Fitness	Total
2023	1,935	10,245	9,679	1,457	27,754	1,901	2,963	55,934
2024	2,480	14,040	10,431	1,378	32,630	1,756	3,137	65,851
2025	2,456	10,011	10,481	1,676	33,212	1,249	3,313	62,602
2026 YTD	1,261	5,681	5,703	1,061	16,869	1,110	2,176	33,946

Usage total is approximate and not defined by registration but by actual visits counted by front desk staff *BPRC Q2 Data lost via file corruption.



Scans or Visits by Membership Type



Rec Center Pass Sales

	Q2 2023	Q2 2024	Q2 2025	Q2 2026
Annual Passes	84	95	100	150
Month to Month Passes	95	106	119	221
Punch Cards	452	491	415	413
Insurance Based Memberships	251	304	358	205
Workplace Wellness	16	25	16	23
Total	1190	1598	1746	1480

Program Registration by Season

CHILDREN'S PROGRAMS	2025	2026
Q1	1,009	941
Q2	577	602
Q3		
Q4		

CLIMBING	2025	2026
Q1	144	36
Q2	111	99
Q3		
Q4		

GENERAL RECREATION	2025	2026
Q1	495	606
Q2	692	776
Q3		
Q4		

AQUATICS	2025	2026
Q1	704	616
Q2	856	451
Q3		
Q4		

Program Registration by Season

ATHLETICS	2025	2026
Q1	394	457
Q2	377	501
Q3		
Q4		

INSPIRE	2025	2026
Q1	300	334
Q2	235	326
Q3		
Q4		

GYMNASTICS	2025	2026
Q1	949	939
Q2	1,005	1,028
Q3		
Q4		



THANK YOU!



2025 Annual Report

Consent Agenda 4.3

Evergreen Park and Recreation District



Letter from the Executive Director

Evergreen Park & Recreation District (EPRD) is pleased to present our 2025 Annual Report. Our focus this year has been preparing thoughtfully for the exciting improvements coming to Buchanan Park and Recreation Center in 2026, while continuing to care for the facilities, programs, and community experiences our residents take part in every day.

This year, we completed essential groundwork for next year's capital projects, including planning, design coordination, and operational preparation. These efforts set the stage for enhancements such as expanded recreation spaces, updated facilities, and improvements that will help EPRD better serve our community for years to come.

At the same time, we remained committed to delivering high-quality programs and maintaining our existing facilities. From recreation programs and community events to daily operations and preventative maintenance, our team worked hard to ensure that guests continued to enjoy safe, welcoming, and reliable experiences throughout the District.

We are proud of the balance we struck in 2025: planning for the future while taking care of what we have today. As we move into 2026, we look forward to advancing these important improvements with minimal disruption and maximum long-term benefit for the Evergreen community. We invite you to follow along on our progress by signing up for our newsletter, checking our website, or connecting with us on social media. See you out there, Evergreen!

Cheers,

Cory Vander Veen

Executive Director, Evergreen Park & Recreation District



About Evergreen Park & Recreation District



EPRD is a Special District, which is a form of local government authorized under state law and created to perform a specific purpose. In our case, that purpose is to serve the park and recreation needs of our constituents.

Today, EPRD serves approximately 23,000 people residing within District boundaries. The District covers 50,000 acres (78 square miles) and serves the communities of Evergreen, Bergen Park, Indian Hills, Kittredge, and Marshdale.



EPRD: Elevate Your Life!

Strategic Vision

Together we build opportunities to elevate the lives of our community!

Mission Statement

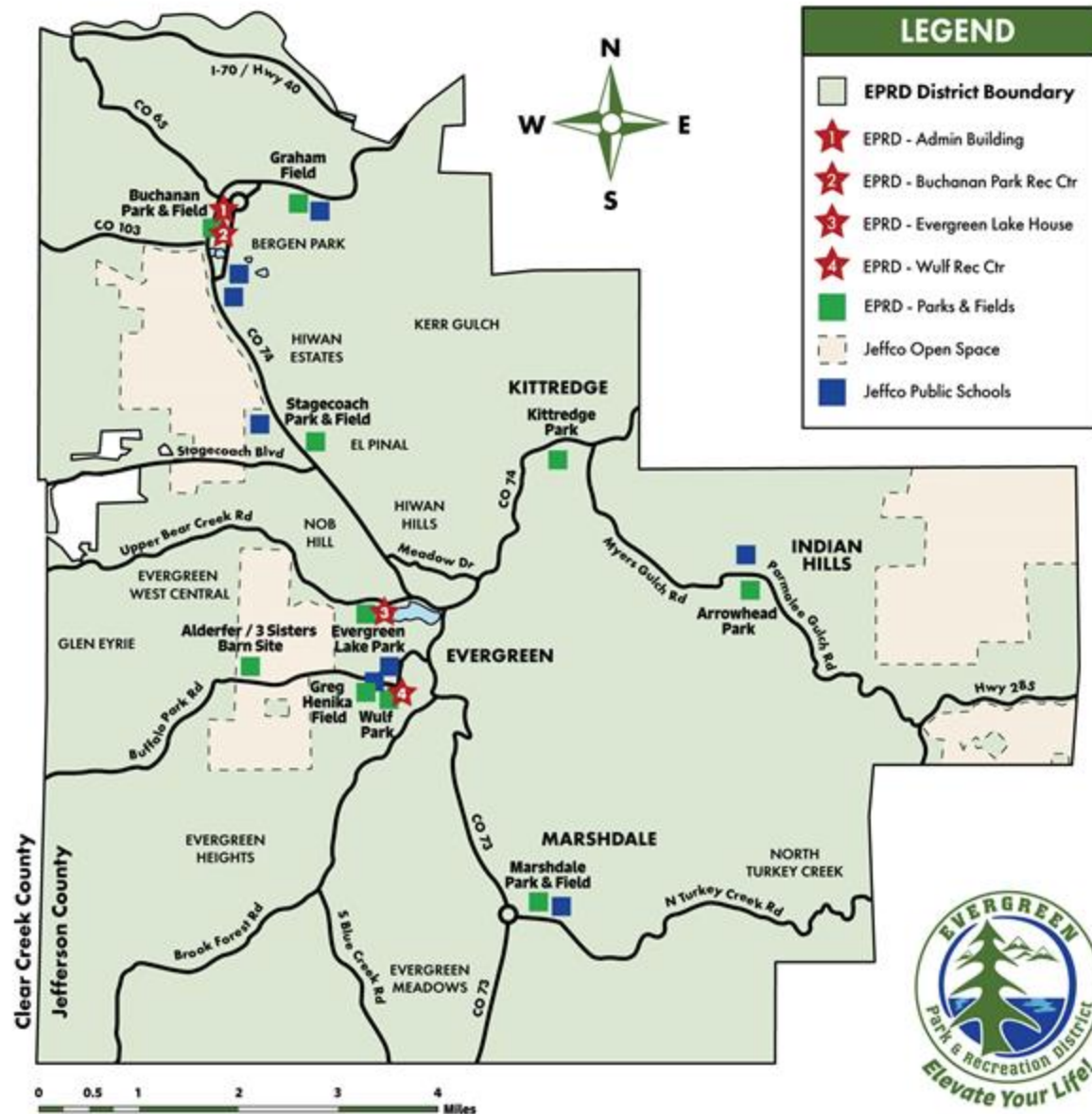
The mission of EPRD is to improve the quality of life of the Evergreen community by providing a wide range of excellent, financially responsible park and recreation amenities and programs while maintaining and enhancing the area's mountain character.

History of the District

The Evergreen Park & Recreation District (originally named the Evergreen Metropolitan Recreation and Park District and renamed in 1992) was authorized in January 1969 by a vote of the residents of the area. At that time, the stated purpose of the District was to provide recreational opportunities to its residents and construct a community center with a swimming pool.

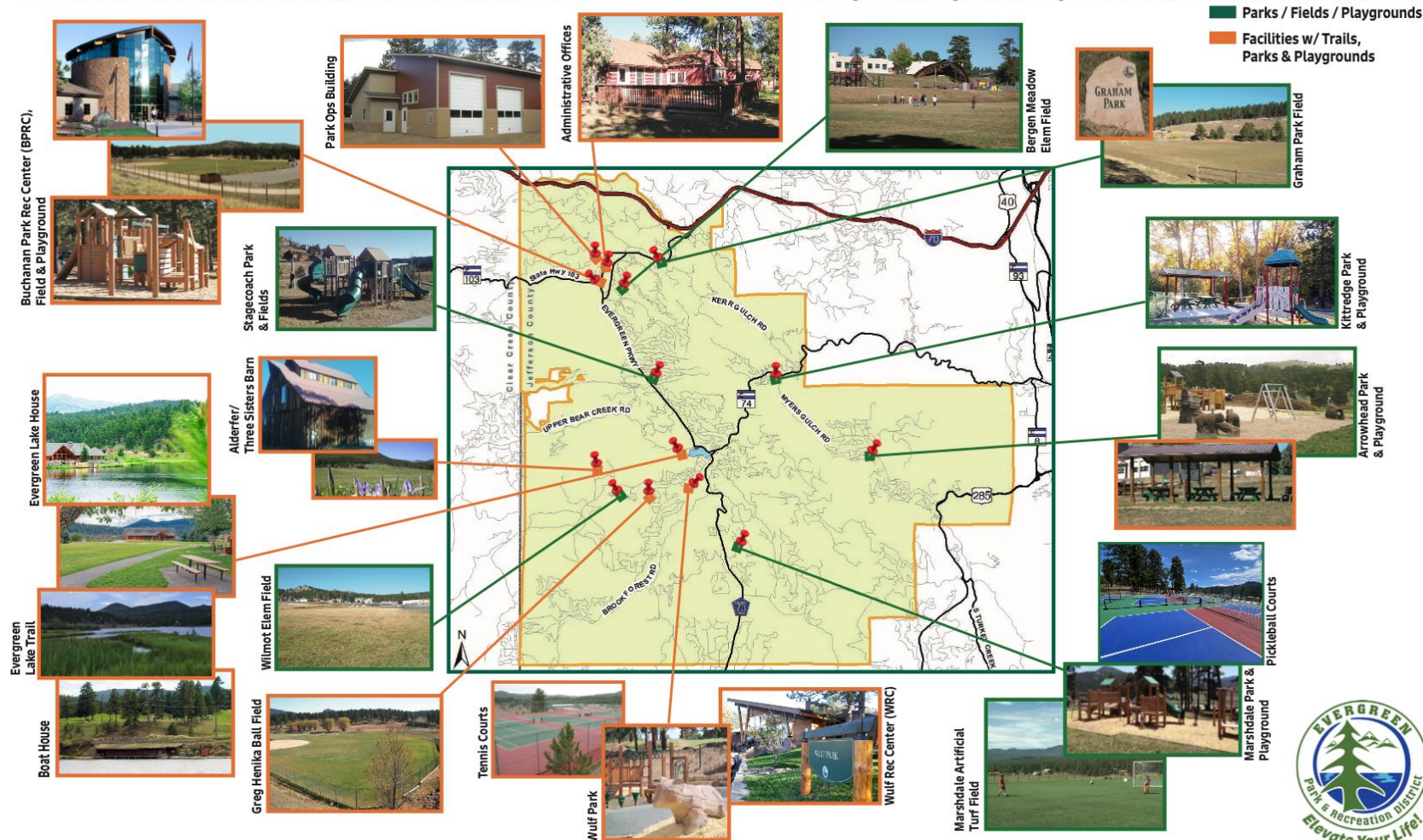


EPRD District Map



EPRD Facilities, Parks, Fields, Playgrounds & Trails

EVERGREEN PARK & RECREATION DISTRICT MANAGED FACILITIES, PARKS, FIELDS, PLAYGROUNDS AND TRAILS



2025 Board of Directors

The District is governed by a 5-person Board of Directors, each elected for a four-year term by the District residents.

(left to right)

Nina Armah

Secretary (Jan-Apr)

Mary McGhee

First Vice President

Peter Eggers

Treasurer

Don Rosenthal

Second Vice President

Betsy Hays

President

Ally Hilgefert

*Secretary (May-Dec)
Not Pictured*



***THANK YOU TO OUR BOARD OF DIRECTORS
FOR THE INCREDIBLE PROGRESS MADE IN 2025!***



Parks

The Evergreen Park & Recreation District owns over 75 acres of parkland on 15 different parcels and partners with various other agencies in the management of approximately 180 additional acres on 7 additional parcels. Components of the Evergreen Park and Recreation District's managed park property include:

- Ball Diamonds (7)
- Grass Multipurpose Fields (4)
- Artificial Turf Fields (3)
- Reservable Park Shelters (8)
- Playgrounds (6)
- Outdoor Tennis Courts (4)
- Outdoor Pickleball Courts (8)



There are over 230 miles of hiking and biking trails within the boundaries of the Evergreen Park & Recreation District (EPRD), 6.45 miles of which are on EPRD property. Most of these trails are owned and managed by other agencies. Several types of trails exist, including natural trails and paved trails. Some trails are contained within the extent of individual parks, and some meander through the District and connect parks and open space to homes and businesses.

Recreation and Facilities

Camps

- 495 Individual Adventure & Preschool campers
- 51 Individual Youth in INSPIRE camp
- 248 Youth in Gymnastics camp
- 73 Individual Youth in Sports camps
- 80 Youth in Climbing camps
- 178 Youth in Specialty Camps



Lake House

- Approximately 22,000 Boating & stand-up paddle board admissions
- Approximately 12,000 Skating admissions

Facilities

- 250,400 Recreation center visits
- 7,808 Fitness class admissions
- 1,859 Aquatic lessons/participants



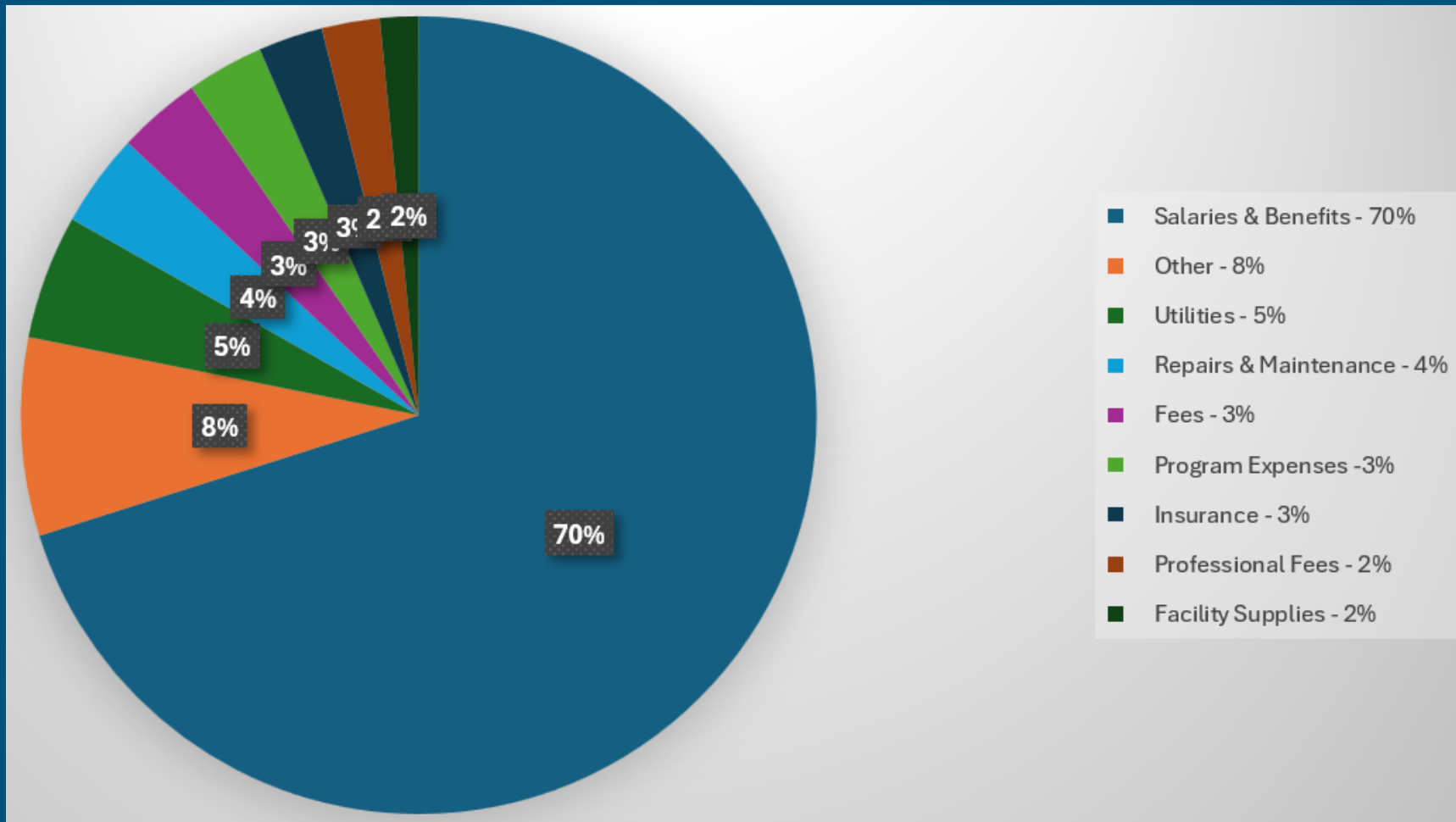
Information Technologies (IT)

In 2025, the IT Department led several critical initiatives aimed at strengthening our technology infrastructure, enhancing security, and improving user experience across the district while reducing overall cost. Key accomplishments include:

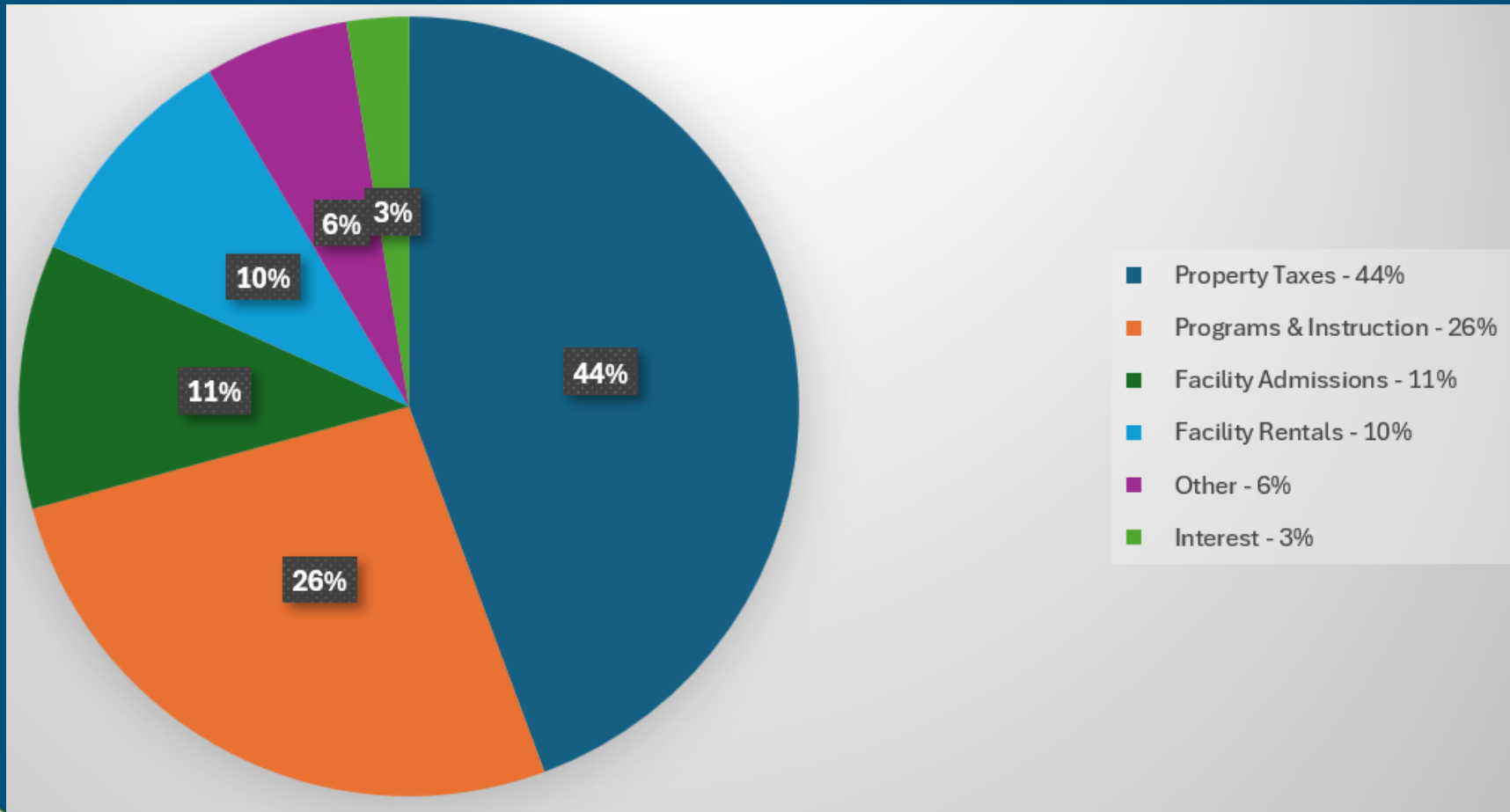
Infrastructure & Security Enhancements	• Deployed Microsoft Intune across all Windows devices, ensuring timely security updates and real-time monitoring without requiring manual IT intervention. • Implemented geolocation blocking to prevent unauthorized login attempts to Microsoft accounts from outside the country. • Enforced MFA for all user accounts, aligning with industry standard security practice.
Technology Upgrades	• Introduced Microsoft 365 reporting, providing a streamlined view of our security posture and better visibility into at-risk accounts. • Extended our existing internet connection from Buchanan Rec Center to Miller House, eliminating the cost of a new building expansion. • Established direct purchasing through Dell, ensuring all new laptops include warranties while staying within per-device budget. • Installed new switches District Wide.
Web & Accessibility	• Automated our email distribution list maintenance to ensure contact data stays current. • Removed unused accounts and SharePoint sites to reduce clutter and security exposure. • Cleaned up Microsoft 365 groups, removing inactive groups to streamline access management.
Communications & Engagement	• Streamlined the Rec Center check-in process to improve the community experience.
Cybersecurity	• Launched Security Awareness Training (SAT) for all district employees, providing monthly training modules to continuously improve cybersecurity awareness.



2025 Operations Expenses



2025 Operations Revenue



2025: Continued Momentum on Major Capital Improvements



In 2025 EPRD continued its steady progress toward the implementation of major capital improvements to meet community needs.

We set the course for major capital improvements in 2023 with our Strategic Plan and successful Ballot Measure. In 2024 we continued forward with Planning, Community Input & Fundraising.

In 2025, EPRD progressed the following projects further toward final design and construction:

- **AQUATICS EXPANSION** *final design completed in 2025*
- **BUCHANAN PARK IMPROVEMENTS** *Location & Extent Permit received in October 2025*
- **GYM/FIELD HOUSE** *conceptual design & community engagement in 2025*



These improvements will be built in 2026-28, thanks to the community's support to pass our Ballot Measure, your involvement in project planning, and your generous donations.

Taking Care of What We Have

As part of our 2023 Strategic Plan, EPRD has prioritized **taking care of what we have** to address current maintenance needs at indoor and outdoor facilities over the next 5+ years. In 2025, that included:

- Replacing the hot water heater at Buchanan Park Recreation Center (BPRC)
- Replacing the HRU unit for the BPRC pool
- Replacing the rusted metal doors within Wulf Recreation Center (WRC)
- Upgrading the outdoor water fountains within several parks
- Replacing the gymnastics facility floor
- Repairing concrete pillars along the Evergreen Lake North Trail
- Refurbished our mobile trailer stage after the original trailer was damaged in a wind storm
- Continued turf grass maintenance and irrigation repairs throughout the District
- Maintenance and updates to Employee Housing rental units in Buchanan Park
- Replaced the bridge on the southeast corner of the Buchanan Ponds
- Repaired and replaced vents on the BPRC pool boiler
- Sanding and refinishing hardwood floors at WRC and BPRC
- Painting all downtown walkways
- Installing new fencing and gate at the Kittredge Park parking lot
- Repatching roof at WRC
- Refinishing and resealing tile floors at WRC
- Beginning of conversion of the Park Operations yard into an enclosed area to allow for secure storage of District equipment and project materials
- Regular maintenance of fitness equipment at both Recreation Centers
- Regular maintenance of District vehicles and equipment
- Made updates to the drainage culvert and path at Evergreen Lake

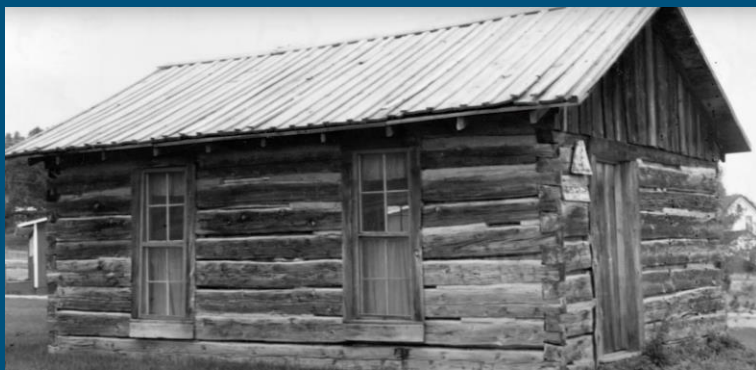


Rebuilding Recreation



As part of our 2023 Strategic Plan, EPRD has prioritized **rebuilding recreation** to improve our parks and rework our recreation centers over the next 5+ years. In 2025, that included:

- Relocating the Historic Buffalo Park School House building from Wilmot Elementary to Marshdale Park.
- Purchasing our own Porta Potty fleet and pump truck to improve on experience within our parks and outdoor spaces.
- Built porta potty enclosures at Graham Field, Arrowhead Park & Buchanan Park
- Investing in making our events more sustainable by purchasing materials for and kicking off the ECO Hub zero waste station program to divert events waste from the landfill.
- Installing new perimeter fencing at Buchanan Park to reduce elk interactions with park users during programs and events.
- Pouring new concrete pads at the disc golf course and regrading areas with recycled asphalt.
- Replacing and regrouting tiles in the women's showers at BPRC
- Installing new bleachers at Teddy's Field
- Installing standby generator at Evergreen Lake House to ensure events can continue without interruption if there is a power outages
- Installed sun shade at Marshdale Pickleball Courts
- Installed banner and sign kiosks at entrances of BPRC, EPRD Administrative Office, and Kittredge Park



Expanding Facilities & Services

As part of our 2023 Strategic Plan, EPRD has prioritized **expanding facilities & services** to add new recreation opportunities to serve the whole community. In 2025, that included:

- Successfully implementing a \$16M COP, which will use the annual funds from the 2023 approved 6C ballot initiative to fund specific District capital projects.
- Installing lights (recycled from Bandimere Speedway) at Evergreen Lake to allow for evening programming
- Renovated and opened the Bristlecone Lounge, EPRD's new Active Adults center.
- Expanding and restriping the parking lot at the Buchanan Ball Fields
- Hosted EPRD's first Father Daughter dance at Evergreen Lake House



2025 Grants & Proposals

\$1,094,959 in grants & giving in 2025

2025 was a banner year in grants & giving to EPRD, with \$1,094,959 in awards from:

- Denver Regional Council of Governments
- Jefferson County Open Space
- Great Outdoors Colorado
- Gates Family Foundation
- Evergreen Legacy Foundation/Local Donor
- Can'd Aid Colorado

Thank you to our funding partners!

In 2025 we also made new proposals to the following organizations to keep the pipeline flowing:

- ❖ Denver Regional Council of Governments
- ❖ Colorado Parks & Wildlife
- ❖ Jefferson County Parks & Open Space
- ❖ El Pomar Foundation
- ❖ Daniels Fund
- ❖ US Bank Foundation



EPRD Partners and Relationships

EPRD maintains relationships with many entities that play important roles in District success.

- Active 4 All EPRD Foundation
- Evergreen Legacy Fund (ELF)
- Friends of Buchanan Park
 - Blue Spruce Kiwanis
 - Hops Drops Evergreen
 - Evergreen Skatepark Coalition
- Jefferson County Public Schools
- Jefferson County Open Space
- Evergreen Fire Rescue
- Denver Mountain Parks
- Evergreen Metro District
- Youth Sports Leagues
- Evergreen Downtown Business Association
- Evergreen Area Chamber of Commerce
- Community Non-Profits such as Center for the Arts Evergreen, Evergreen Mountain Area Historical Society, Evergreen Rotary, Mountain Music fest, Mountainfilm, and more!
- Local publications such as the Canyon Courier, Evergreen Living, Lariat Loop, Macaroni Kids, Peach Jar, and more!



Sponsorships & Advertising

EPRD is grateful for the support of our sponsors, whose contributions are essential to offering diverse programs and events to the community each year. Through collaboration with these businesses and organizations, EPRD is able to enhance our event and program offerings to provide even more memorable experiences for community members and visitors alike. Our 2025 sponsors included:

- Bistro Del Lago
- Blue Sky
- Hop's Drops
- Beau Jo's
- Lynn Westfall
- Natural Grocer's
- Evergreen Brewery
- Piney Wine & Spirits
- And more...



Events

EPRD hosts a diverse array of events each year, ranging from outdoor concerts in our stunning mountain setting, to sporting events, to family-friendly festivals celebrating local community and culture. With something for everyone, EPRD's events have grown and continue to enhance the quality of life for our residents and attract visitors from near and far, showcasing the vibrant spirit of our mountain community.

This year's new and bigger than ever events:

Oktoberfest



Frostrival



Haunted House



Plus,

- IceFest
- Pond Hockey
- Father Daughter Dance
- Family Campout
- Movie Nights
- Trick or Treat Trail
- AND MORE!

Summer Concert Series x5



Foothills Fourth



Volunteers & Community Days

EPRD's volunteers play a crucial role in enhancing our community through their commitment to giving back and supporting events. We are incredibly thankful for their dedication and the lasting positive impact they have on our District.



Staff Volunteer Hours	# of Organizations Supported
91	10
Our staff used volunteer time to support various organizations in 2025 including Colorado Wildlife Federation, Boogie for Benefits, Resilience 1220, Big Chili, and more!	

INSPIRE Fundraisers

Sparkle for Special Needs	5 Volunteers	\$4,000
Andy Smith Sr. Golf Tournament	12 Volunteers	\$11,000
Lazy Butcher Dinner Proceeds	-	\$583
Evergreen Ice Melt	37 Volunteers	\$2600
Boogie Brain Trust	25	\$10,000



Active4All (A4A) Evergreen is the charitable partner of EPRD. They strive to mobilize public support and financial improvement of parks and recreational opportunities for all members of the Evergreen community. They do this by accepting donations and hosting fundraising events. In 2025, they raised **\$236,000** for EPRD. This funded scholarships for EPRD'S INSPIRE program and various capital projects.

The 2025 A4A polar plunge event at Evergreen Lake had hundreds of participants and 10 volunteers, raising **\$17,000** in funds! EPRD is grateful for their partnership and the volunteer base that supports their fundraisers.



2025 Green Initiatives

In 2025, EPRD Green Team made incredible progress on its environmental and sustainability initiatives! The Green Team consists of staff members with a passion for sustainability and environmental stewardship. The mission of the EPRD Green Team is *to increase sustainability and improve the environmental impact of EPRD activities, events and facilities.*



Green Business
Network Certified
SILVER MEMBER



2025 Green Team projects included:

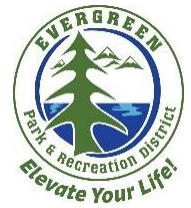
- Advanced from Bronze Level to **Silver Level Certification with the Colorado Green Business Network (CGBN)** through the Colorado Department of Public Health & Environment
- **Launched EPRD's first-ever ECO (Evergreen Cleanup Operation) Hub program**, bringing waste sorting stations to the 2025 Summer Concert series to divert waste from the landfill. Successfully diverted 48% of all concert waste from the landfill
- Worked with our funding partner, **Crush It Crusade**, to **audit event and facility waste diversion practices** and recycling infrastructure to create a road map for improvements
- Conducted outreach and research to select and contract a **new waste hauler** for the District, ensuring all recycling is sent to the right facilities for processing
- **Awarded the Evergreen Impact Award** by the Evergreen Sustainability Alliance for our accomplishments in sustainable operations, leadership, and collaboration.



More to come in 2026!



EVERGREENRECREATION.COM



Consent Agenda Item 4.4

MEMORANDUM

To: Evergreen Park & Recreation District Board of Directors
From: Maddy Evans, Executive Manager
RE: Updates to the EPRD Board of Directors Bylaws
Date: August 25th, 2026

Staff Recommendation: Staff recommend that the Board adopts the updated Bylaws with the revisions outlined below.

Introduction: It is standard practice for the EPRD Board to periodically review its Bylaws and make updates as appropriate. Staff are presenting proposed revisions to the Board Bylaws dated September 2024, with the intention of implementing these changes immediately upon adoption. Updates are shown below: text highlighted in yellow indicates proposed additions, and strikethrough text indicates proposed removals.

Background:

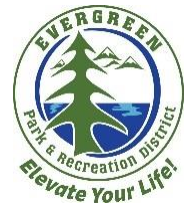
Section I – AUTHORITY

Evergreen Park & Recreation District ("District") is a governmental subdivision of the State of Colorado and a body corporate with those powers of a public or quasi-municipal corporation which are specifically authorized by, and in compliance with, Section 32-1-101 et seq., C.R.S. District was created on January 13, 1969, by court order and is located in the County of Jefferson. While our District's roots can be traced as far back as 1956 when the non-profit Evergreen Recreation Association was formed, it was in 1969 that our District officially became the governing body entity that it is today.

Section VI - MEETINGS:

C - "Any Board member who expects to be absent from all or a portion of a Board meeting must report such expected absence to the Board President all other Board Members and the Executive Director as soon as the Board member is reasonably aware of such expected absence, along with the reason for such absence."

E - "Notice of Special Meetings. Notice of special meetings shall be provided to Directors by email, telephone, or United States Postal Service (USPS) not less than twenty-four (24) hours in advance. Notice delivered by USPS shall be deemed delivered

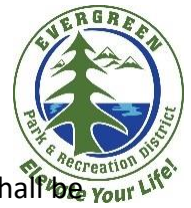


at 5:00 p.m. on the third (3rd) day following the day on which it was deposited. Attendance by a Director at a regular or special meeting shall be deemed a waiver by the Director of the notice requirements of this subsection.”

G - “No Informal Action by Directors/Executive Sessions. All official business of the Board shall be conducted at regular or special meetings. Executive sessions may be called at regular or special meetings, and will be conducted in accordance with the requirements set forth in C.R.S. 24-6-402. and conducted according to the following guidelines:

1. ~~Calling the Executive Session. The topic for discussion in the executive session shall be announced in a motion, and the specific statute that authorizes the executive session shall be cited. The matter to be discussed shall be described in as much detail as possible without compromising the purpose of being in the executive session. An affirmative vote of two-thirds (2/3rd) of the quorum in attendance shall be required to go into executive session.~~
2. ~~Conducting the Executive Session. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall take place in an executive session. The discussion in executive session shall be limited to the reasons for which the executive session was called. An electronic record (such as an audio tape) of the actual contents of the discussion in the executive session shall be kept. No electronic or other record is necessary to be kept for any portions of the discussion which the District's attorney reasonably believes constitute attorney-client privileged communication. The attorney shall state on the electronic records when any portion of the executive session is not recorded as an attorney-client privileged communication or sign a statement to the same effect.~~
3. ~~Records of Executive Sessions. The electronic record of any executive session, excluding sessions conducted per C.R.S 24-6-402(4)(b), shall be retained by the District for ninety (90) days from the date of the executive session and then destroyed. Electronic recordings of the executive session, or transcripts or other reproduction of the same, shall not be released to the general public for review under any circumstances, except as required by law.~~

Section VII – CONDUCT OF BUSINESS:



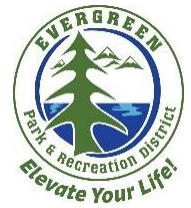
D - Order of Business. The business of all regular meetings of the Board shall be transacted, as far as practicable, in the following order **following the standard format approved by the acting Board**, and the agenda for such meetings shall describe in as much detail as is possible the topics planned for discussion within each category.

- ~~1. Changes to Agenda;~~
- ~~2. Approval (or approval as modified) of the Minutes of the previous meeting;~~
- ~~3. Public input (for matters not otherwise on the Agenda/five minute to limit/no disrupting, pursuant to § 18-9-108, C.R.S.);~~
- ~~4. Officers, Committees, and professional consultants;~~
- ~~5. Unfinished business;~~
- ~~6. New business and special orders;~~
- ~~7. Executive Session, if needed; and~~
- ~~8. Adjournment~~

E - Minutes. Within a reasonable time after passage, all votes, resolutions, motions and minutes of Board meetings shall be recorded in a visual text format that may be transmitted electronically and kept for that purpose and shall be attested by the Recording Secretary. Such records shall be the official record of Board meetings. Minutes of regular meetings shall be available for public review as soon as practicable following acceptance of the minutes by adoption of a motion of the Board. Executive sessions shall be electronically recorded on audio tape or other electronic media, and such electronic recording or reproduction of the same shall be kept separate from minutes of regular sessions as described in Section 6.e of these Bylaws and shall not be open to the public except as required by law. **Though not required, the Board may authorize the recording secretary to post draft minutes prior to formal approval if desired.** ~~Draft minutes are considered work products under the Colorado Open Records Act and are not available to the public until discussed by the Board in a public meeting.~~

Section VIII – DIRECTORS, OFFICERS AND PERSONNEL

E - Election of Officers. The Board shall elect from its membership a President, Secretary, Treasurer, Vice President, **and Second Vice President** who shall be the officers of the Board and of the District. The Board may elect from its membership Vice Presidents and Assistant Secretaries and/or Assistant Treasurers. The officers shall be elected by a majority of the Directors in attendance at a public meeting set for this and any additional purpose. The Board may, from time to time, appoint an acting officer in the absence of any individual officer. The election of the officers shall be conducted annually and will be reviewed during the May regular Board of Directors meeting each year. Each officer so elected shall serve for a term of one (1) year, or as otherwise



directed by the Board. Under any circumstance, the term shall continue until the election of his/her successor.

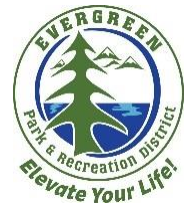
Section IX – FINANCIAL ADMINISTRATION

K.2 - There **may be an** ~~shall be a permanent~~ Audit Committee composed of the Treasurer and one (1) other member of the Board appointed by the President, and staff as determined necessary by the Board. **When there is no defined Audit Committee, the entire Board will be responsible for final review and approval of the audit.** The Audit Committee shall be responsible for the oversight of the work of any independent accountants appointed by the Board and engaged for the purpose of preparing or issuing an independent audit report or performing other independent audit, review or attest services for the District. The Audit Committee may, as necessary and to the extent of its ability, provide independent review and oversight of the District's financial reporting processes, internal controls and independent auditors. All accountants thus engaged shall report directly to the Audit Committee.

Section X – CORPORATE SEAL

The seal of the District shall be a circle containing the name of the District and shall be used on all documents and in such a manner as seals generally are used by public and private corporations. The **Recording** Secretary shall keep, or cause to be kept, the seal and shall be responsible for its safekeeping and care.

Board Action: Adoption of the updated EPRD Board of Directors Bylaws, which will be dated August 2026.



Consent Agenda Item 4.5

MEMORANDUM

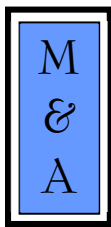
To: Evergreen Park & Recreation District Board of Directors
From: Cory Vander Veen, Executive Director
RE: Approval of the 2025 EPRD Audit
Date: August 25th, 2026

Staff Recommendation: Staff recommend that the Board approve the 2025 EPRD Audit as presented at the July 2026 Board of Directors Meeting.

Introduction: At the July 2026 Board of Directors meeting, EPRD's financial auditing firm, McMahan and Associates LLC, together with EPRD's Finance Team, presented the District's audited financial statements for 2025. Board approval of the audit is required.

Appendix A: Appendix A contains the letter from McMahan and Associates LLC, providing an overview of the audit findings to the Board.

Board Action: Motion to approve the 2025 EPRD Audit as presented at the July 2026 Board of Directors Meeting.



McMAHAN AND ASSOCIATES, L.L.C.

Certified Public Accountants and Consultants

WEB SITE: WWW.McMAHANCPA.COM

MAIN OFFICE: (970) 845-8800

PRELIMINARY DRAFT

**To the Board of Directors
Evergreen Park and Recreation District
Evergreen, Colorado**

We have audited the financial statements of Evergreen Park and Recreation District for the year ended December 31, 2025. Professional standards require that we provide you with the following information related to our audit.

Qualitative Aspects of Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Evergreen Park and Recreation District are described in the Notes to the financial statements.

We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Estimated useful lives for depreciation on capital assets: Management's estimate is based on industry practice and experience.
- Estimated liability for compensated absences: Management's estimate is based on historical leave accumulation, usage, and forfeiture data.

We evaluated the key factors and assumptions used to develop the estimates described above and found them reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Member: American Institute of Certified Public Accountants

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The following adjustments were made by management and are reflected on the District's audited financial statements for 2025:

- Post adjustments for net effect of duplicate accruals for an Evergreen Lake North Trail grant receivable (\$380,000) and related payables (\$238,201).
- Adjust property taxes receivable and related deferred revenues on the general fund (\$111,360) and on the debt service fund (\$260,185).

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

As is required in an audit engagement we have requested certain representations from management that are included in the management representation letter.

Financial Reporting Model Improvements

Financial reporting standards for the District are promulgated by the Governmental Accounting Standards Board, which has issued Statement No. 103, *Financial Reporting Model Improvements* ("GASB 103") to improve the effectiveness of financial reporting in certain areas of the financial statements. These improvements include updates to the Management Discussion and Analysis; defining and reporting unusual or infrequent items; and aligning changes in the budgetary comparison information.

GASB 103 is effective for reporting periods beginning after June 15, 2025, and all reporting periods thereafter, so the District must apply this standard for the 2026 fiscal year. We will work with the District to assist with implementation of this new standard.

Recommendations

Compliance Considerations

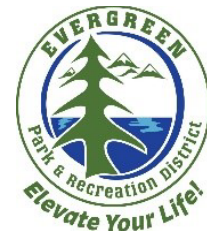
As part of our annual survey of various areas of compliance related to special districts, it came to our attention that the District might want to evaluate its compliance with a few areas. General compliance considerations include: whether property insurance is adequate to meet a changing risk and asset profile; that W-2 reporting reflects all taxable fringe benefits (which may include employee use of district facilities and programs); and potential value of implementing a policy for rotating passwords.

During our analysis of property tax revenue, we noted that the District may want to obtain legal advice regarding its approach to completing the mill levy certification form to ensure compliance with TABOR laws. For example, the District may want to explore options for temporary mill levy reductions that will not constrain future efforts to restore the general mill levy rate to levels previously approved by voters if needed. Further, the District may want to consider how it reports obligations related to certificates of participation on the mill levy certification form. We recommend obtaining legal advice on these matters as they relate to TABOR compliance.

This report is intended solely for the information and use of the Board of Directors, management, and others within the organization and is not intended to be, and should not be, used by anyone other than those specified parties.

Sincerely,

McMahan and Associates, L.L.C.
Avon, Colorado



MEMORANDUM

To: Evergreen Park & Recreation District Board of Directors
From: Liz Cohen, Grants & Strategy Manager
RE: Resolution in Support of Grant Application for North Evergreen Pedestrian Connections
Date: August 25, 2026

Staff Recommendation: Sign Resolution in Support of Grant Application

Resolution number: (If applicable)

Introduction: EPRD, Jefferson County, and Evergreen Legacy Fund have shared goals to improve connectivity, safety, and accessibility for pedestrians and cyclists in the North Evergreen area, which is home to several high-density neighborhoods, three public schools, a Park & Ride transportation hub, the Bergen Park commercial zone, the regional Pioneer Trail, and 1,835 of parks and protected open space including Ek Meadow, Fillius, Buchanan and Bergen Parks. In conjunction with Buchanan Park improvements now underway, we have a unique and immediate opportunity to make pedestrian improvements of regional significance in the North Evergreen area.

Once a year Jeffco Parks & Open Space offers a Trails Partnership Program grant cycle (this year's due Sept 1, 2026). EPRD, Jeffco T&E and ELF hope to apply jointly for funding to design and install trail and sidewalk improvements, crosswalks, accessibility improvements, and wayfinding signage over the next two years, to connect parks, trails and people in North Evergreen.

Background: The grant partnership project involves these components:

- Bergen Parkway Connections (along east side of Bergen Parkway, Bergen Park to Evergreen Parkway)
- Buchanan Park East Connections (2 crosswalks at Broadmoor & Blue Quill; 2 RRFBs; 2 ADA ramps)
- Buchanan Park West Connections (sidewalk along Ellingwood Trail, connections/crosswalk at Pioneer Trail)
- Community Wayfinding Signage (develop standard and install wayfinding signage in North Evergreen)

Jeffco T&E will lead the Bergen Parkway projects (on their right-of-way); EPRD will lead the Buchanan Park east and west projects; and the entities will partner on design/installation of wayfinding signage.

Overall project costs are estimated \$500,000-\$720,000. While the grant opportunity requires a 50% match, the partnership allows the three entities to maximize and leverage their respective in-kind contributions so as to reduce cash match outlays to roughly \$50,000- 67,000 each. It is anticipated that all project components would be completed by the end of 2028. This joint project creates a win-win-win, bundling projects EPRD needs to complete for Buchanan Park permitting with priority bike/ped projects for Jeffco and ELF. Together the projects create a win for the public with significant gains in pedestrian connectivity in North Evergreen.

Fiscal Impact: \$50,000-\$67,000 Cash Match to support \$500-\$720,000 in projects

Board Action: Adopt associated resolution, attached here as Appendix A.



EVERGREEN PARK & RECREATION DISTRICT
August 25, 2026

RESOLUTION NO. 2026-007

**A RESOLUTION SUPPORTING THE GRANT APPLICATION TO THE
JEFFERSON COUNTY PARKS & OPEN SPACE TRAIL PARTNERSHIP PROGRAM
FOR NORTH EVERGREEN PEDESTRIAN CONNECTIONS**

WHEREAS, North Evergreen is home to several high-density neighborhoods, three public schools, a Park & Ride transportation hub, the Bergen Park commercial zone, the regional Pioneer Trail, and 1,835 of parks and protected open space including Ek Meadow, Fillius, Buchanan and Bergen Parks;

WHEREAS, Evergreen Park & Recreation District (EPRD), Jefferson County Transportation & Engineering (Jeffco T&E), and Evergreen Legacy Fund (ELF) have shared goals to improve connectivity, safety, and access for pedestrians and cyclists in the North Evergreen area;

WHEREAS, a unique and immediate opportunity exists to make pedestrian improvements of regional significance in conjunction with other park and trail improvement projects already underway;

WHEREAS, EPRD, Jeffco T&E and ELF have formed a partnership to apply for a JCPOS Trails Partnership Program grant to install trail and sidewalk improvements, crosswalks, accessibility improvements, and wayfinding signage over the next two years, to connect parks, trails and people;

NOW, THEREFORE, BE IT RESOLVED BY The Board Of Directors of the Evergreen Park & Recreation District That:

- Section 1: Evergreen Park & Recreation District's Board of Directors is aware of and supports the grant application to Jefferson County Parks & Open Space's Trails Partnership Program for trail and sidewalk improvements, crosswalks, accessibility improvements, and wayfinding signage in North Evergreen.
- Section 2: Evergreen Park & Recreation District's Board of Directors support the project's completion.
- Section 3: Evergreen Park & Recreation District's Board of Directors verify that Buchanan Park is open to the public and will be under the control of EPRD for at least 25 years.
- Section 4: If the grant is awarded and subject to annual appropriations, Evergreen Park & Recreation District's Board of Directors recognize the obligations that would be required under the Grant Agreement, including long-term maintenance of trail amenities within Buchanan Park.
- Section 5: If the grant is awarded, Evergreen Park & Recreation District's Board of Directors hereby authorizes the EPRD Executive Director to sign the Grant Agreement.

Section 6: This resolution to be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the Board of Directors of the Evergreen Park & Recreation District,
this 25th day of August, 2026.

By: _____
Peter Eggers
President of the Board of Directors