



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

May 20, 2026

1. CALL TO ORDER / ROLL CALL

Director McGhee called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:03pm. Present from the Board were President Mary McGhee, Vice President Betsy Hays, Second Vice President Rebecca Davis, Treasurer Peter Eggers, and Secretary Ally Hilgefert. Youth Advisory Board Members Paul Howe & Xavier Gomez were also present.

Present from staff were Executive Director (ED) Cory Vander Veen, Director of Operations (DO) Brian Tucker, Executive Manager (EM) Maddy Evans, Park Operations Manager (POM) Jarred Lilyhorn, Lake House Manager (LHM) Krista Emrich, Grants & Strategy Manager (GSM) Liz Cohen, Assistant Financial Controller (AFC) Matt Anderson, and HR Manager (HR) Jillian Heisler.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

The Board agreed to add an Executive Session to the agenda after item 12.

EM Evans announced the end of Xavi Gomez's term on the Youth Advisory Board and thanked him for his service. She also welcomed Clare Sweet as the new Youth Advisory Board Member, whose term will be starting in June. Clare was present at the meeting and introduced herself to the Board.

Director McGhee announced that a Colorado House bill related to social media threat response and user identification passed the senate and is moving to the governor's desk, and how this relates to the shooting that took place at Evergreen High School on September 10th, 2025.

3. GENERAL PUBLIC COMMENT

There were no public comments.

4. RESOLUTION 2026-005

The Board presented and read Resolution 2026-005 to recognize staff and Board Members present at Buchanan Park Recreation Center who provided support during the February 12th, 2026 Common Spirit Primary Care shooting incident. Staff members were invited forward and the Board expressed gratitude and presented them with framed certificates of the resolution. Staff and Board members who are being acknowledged: Ally Hilgefert, Cincy Woods, Clyde Sacks, Kevin Greenberg, Jami Pool, Zander De Jager, Justin Krause, Kathrin Schroeter, Finn Bright, Mike Carpenter, Erika Coffman (Evergreen Dance employee).

MOTION

Director Eggers moved to adopt Resolution 2026-005 recognizing EPRD Staff and Board present at Buchanan Park Recreation Center on February 12, 2026, that Provided Support and Comfort to Patrons, Local Businesses and Staff That Were onsite during the CommonSpirit Primary Care Shooting Incident. Director Hays seconded and the motion passed unanimously.

5. ELECTION OF OFFICERS

MOTION

Director Hays nominated Director Eggers as President. Director Hilgefert seconded and the motion passed unanimously.

Director Eggers nominated Director Hays as Treasurer, Director McGhee as First Vice President, Director Hilgefert as Second Vice President, and Director Davis as Secretary. Director Hilgefert seconded and the motion passed unanimously.

6. CONSENT AGENDA

6.1 - April 2026 Board Meeting Minutes

6.2 - Capital Project Public Communications Update

6.3 - Facility & Pass Usage Update

MOTION

Director Hays moved to approve Consent Agenda items 6.1 and 6.2. Director McGhee seconded and the motion passed unanimously.

7. DISCUSSION ITEMS FROM CONSENT AGENDA

Consent Agenda Item 6.3 – Facility & Pass Usage Update was removed from the Consent Agenda for discussion.



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Staff addressed questions from the Board regarding the Facility & Pass Usage Update. DO Tucker clarified that the iPad kiosk at the Front Desks captures drop-in check-ins, while ActiveNet captures registered participants, and Placer aggregates cell-data to estimate total facility traffic. UI changes were suggested to the iPad kiosks (making the submit button visually more prominent and possibly removing the need to click "submit") and staff agreed to explore options with IT to improve submit rates.

MOTION

Director Hays moved to approve Consent Agenda item 6.3. Director McGhee seconded and the motion passed unanimously.

8. AQUATICS EXPANSION UPDATE

The Board and staff discussed progress on utility work. Wet utility work has started, manholes have been placed, and erosion control has been completed by Park Operations staff. Xcel and subcontractor scheduling were confirmed with a full-day facility closure planned for June 6 to investigate secondary lines and prepare for utility relocation, followed by work through June 22 including evening closures to relocate a transformer and tie primaries, after which the District will complete secondary electrical connections into the existing building. Staff are aiming to minimize customer impacts by scheduling work on less-busy days and evaluating generator backup options.

Board and staff also reviewed small/medium/large porcelain tile samples and countertop options for the new bathrooms and confirmed porcelain tile and acrylic solid-color counters. The Board agreed on using the large-format tile throughout to avoid a busy look and to simplify maintenance and stocking.

9. GYM/FIELD HOUSE UPDATE

ED Vander Veen reported that staff are preparing the Request for Bids for the Gym/Field House and are considering engaging a GC/consultant to manage trade coordination and reduce staff workload. One local GC/consultant has expressed interest. The group discussed evaluating risks, schedule impacts, and GC fee. Staff are identifying structural requirements with pre-manufactured building vendors before finalizing bid documents.

ED Vander Veen discussed a swap of two of the activity zones, placing the turf on the east side near concessions/check-in. This layout improves circulation, provides better perimeter space for the walking track, and maintains adjacency to the gym while still allowing continuous or shorter walking track options. Court layout clarifications were made, confirming that the gym zone fits only one volleyball court. The group reviewed basketball hoop placement, traffic patterns, and how the basketball court is a smaller high-school-size court, as opposed to the larger sized court that is currently at Wulf.

Interior finishes and FFE options were discussed, with a focus on court flooring—wood, vinyl, tartan/acrylic, or concrete/epoxy—along with cost, maintenance, and construction implications. Wood was noted as the most expensive (potentially up to \$200k) and would require a recessed slab. The group also discussed performance of different flooring types - weighing safety, seams, and long-term flexibility if certain materials are installed. Samples were reviewed during the meeting. The Board gave clarity to staff that wood floors for the gym activity zone is the preference as we go into final designs and pricing.

Staff will continue to work on gathering pricing estimates including install of different materials, develop design alternates for bidding, and conduct site visits at other gyms in the coming week to finalize recommendations for the Board. Staff will request that bid packages include base options with clear add-alternates for amenities such as volleyball systems, glass boards, and drop-down equipment.

10. BOARD COMMUNICATIONS DISCUSSION

After trialing the Board Communications Guidelines implemented at the January Board Meeting, the Board agreed that the shared Board email and guidelines have reduced direct emails and streamlined communications with the public. They will continue using these guidelines and practices for an additional 90 days before re-evaluation.

11. OLD BUSINESS & UPDATES



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ED Vander Veen reported that staff are preparing a Request for Bids for an enclosed tennis fiber tension structure and for a concrete post-tension slab at the Wulf tennis courts. These requests will be issued in the coming months and staff will return to the Board with bid build information. He explained that concrete work cannot proceed this summer, making 2027 the earliest realistic construction timeframe.

The Board and staff also discussed ensuring that District projects are communicated through various methods to the community, emphasizing the need to communicate our Strategic Plan theme of *Taking Care of What We Have*.

12. GENERAL PUBLIC COMMENT

There were no public comments.

13. EXECUTIVE SESSION

MOTION

Director Eggers moved to enter Executive Session at 6:43pm pursuant to C.R.S 24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of a real, personal, or other property interest, and C.R.S 24-6-402(4)(e)(L) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators in regard to Buchanan Park funding.

Director Eggers moved to exit Executive Session at 7:36pm. Director McGhee seconded and the motion passed unanimously.

13. INITIAL DRAFT OF THE JUNE 2026 BOARD MEETING AGENDA

Consent Agenda (May BOD Meeting Minutes, Capital Project Public Communications Update, Resolution for July Park & Recreation Month), EPRD Banking Services Discussion & Approval, Aquatics Expansion Update, Gym/Field House Update, Executive Session

14. ADJOURNMENT

MOTION

Director McGhee moved to adjourn the May 20, 2026 Board of Directors Meeting as of 7:42pm. Director Hilgefert seconded, and the motion passed unanimously. The meeting was adjourned.

Respectfully Submitted,
Madalyn Evans
Executive Manager

EVERGREEN PARK AND RECREATION DISTRICT

RESOLUTION 2026-005

A RESOLUTION RECOGNIZING EPRD STAFF AND BOARD PRESENT AT BUCHANAN PARK RECREATION CENTER ON FEBRUARY 12, 2026, THAT PROVIDED SUPPORT AND COMFORT TO PATRONS, LOCAL BUSINESSES AND STAFF THAT WERE ONSITE DURING THE COMMONSPIRIT PRIMARY CARE SHOOTING INCIDENT

WHEREAS, on February 12, 2026, the Evergreen community experienced an active shooting incident at CommonSpirit Primary Care on Ellingwood Trail; and

WHEREAS, the Buchanan Park Recreation Center locked down to protect patrons and staff; and

WHEREAS, Evergreen Park and Recreation Staff and a Board member provided comfort and support to patrons, participants and local businesses that evacuated to and sheltered within the Recreation Center; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Evergreen Park and Recreation District extends its highest commendation to the staff for their actions taken on February 12, 2026.

ADOPTED this 20th day of May 2026.

EVERGREEN PARK AND RECREATION

DISTRICT

By 
Mary McGhee, Board President

ATTEST:

By 
Ally Hilgefort, Board Secretary