



**PUBLIC NOTICE**  
**of a**  
**WORK SESSION OF THE BOARD OF DIRECTORS**  
**of the**  
**EVERGREEN PARK & RECREATION DISTRICT**

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President Mary McGhee | Vice President Betsy Hays | Second Vice President Rebecca Davis  
Treasurer Peter Eggers | Secretary Ally Hilgefert

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PUBLIC NOTICE is hereby given that on:

**Wednesday, April 22, 2026**

**EPRD Board Pre-Meeting**

A work session of the Board of Directors of the Evergreen Park & Recreation District (EPRD) of the County of Jefferson, State of Colorado, shall be held online via Microsoft Teams (no in-person option) at the link below, commencing at 12:00 p.m.

The purpose of this meeting is to prepare for the April Regular Meeting of the Board of Directors of the Evergreen Park & Recreation District.

No motion or vote by the EPRD Board of Directors shall be considered. The public is invited to attend.

**Location: Virtual via Microsoft Teams**

**WORK SESSION – 12:00 P.M.**

**Link:** <https://www.evergreenrecreation.com/2026-04-22-board-meeting>

*I hereby certify that this public meeting notice was posted 24 hours prior to the noted meeting:*

*Madeleine Arnes*, 4/20/26



# EVERGREEN PARK & RECREATION DISTRICT

## REGULAR BOARD MEETING AGENDA

President Mary McGhee | Vice President Betsy Hays | Second Vice President Rebecca Davis  
 Treasurer Peter Eggers | Secretary Ally Hilgfort

**April 22, 2026**

**At Buchanan Park Recreation Center  
 32003 Ellingwood Trl, Evergreen, CO  
 Hybrid Option Available via Teams:**

**REGULAR MEETING – 5:00 P.M.**

<https://www.evergreenrecreation.com/2026-04-22-board-meeting>

Agenda Questions: Please call Evergreen Park & Recreation District at (720) 880-1020.  
 Public documents received after publication of this agenda and considered by the Board of Directors in its deliberation may be available for inspection in the Evergreen Park & Recreation District's Administrative Office during normal business hours.

Board meetings are held on alternate months at the Buchanan Park Recreation Center or Wulf Recreation Center unless otherwise noted.

	<b>Approximate Start Times</b>
1. CALL TO ORDER / ROLL CALL FOR REGULAR MEETING (0 min.)	5:00 P.M.
2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE (5 min.)	5:00 P.M.
3. GENERAL PUBLIC COMMENT (15 min.)  At this time, those in the audience are encouraged to address the Board on any item not already included in tonight's agenda. Board action is not taken on issues raised during Public Comment. Individuals are limited to 3 minutes. A group spokesman is limited to 10 minutes. Speakers must provide their legal names and whether they live within district boundaries.	5:05 P.M.
<b>4. CONSENT AGENDA (0 min.)</b> 4.1 - March 2026 Board Meeting Minutes 4.2 - Capital Project Public Communications Update 4.3 - Q1 2026 Financial Update 4.4 - Bear Creek Pavilion - Professional Installation of Roof Structure Components 4.5 - Bear Creek Pavilion – Approval to Proceed with Concrete Contract 4.6 - Procurement of Park Shelters and Adoption of Design Standards - Resolution #2026-004	<b>5:20 P.M.</b>
<b>5. DISCUSSIONS ITEMS FROM CONSENT AGENDA (30 min.)</b>	<b>5:20 P.M.</b>
6. PARK TRAIL USE UPDATE (5 min.)	5:50 P.M.
7. AQUATICS EXPANSTION UPDATE (10 min.)	5:55 P.M.
<b>8. GYM/FIELD HOUSE UPDATE (40 min.)</b>	<b>6:05 P.M.</b>
9. WULF MASTER PLAN DISCUSSION (20 min.)	6:45 P.M.
10. OLD BUSINESS & UPDATES (5 min.) Executive Director Update	7:05 P.M.
11. GENERAL PUBLIC COMMENT (5 min.) – <i>Timing May Change Based on Meeting Progress</i>  At this time, those in the audience are encouraged to address the Board on any item not already included in tonight's agenda. Board action is not taken on issues raised during Public Comment. Individuals are limited to 3 minutes. A group spokesman is limited to 10 minutes. Speakers must provide their legal names and whether they live within district boundaries.	7:10 P.M.
<b>12. EXECUTIVE SESSION (15 min.)</b> Pursuant to C.R.S. §24-6-402(4)(a), concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.	<b>7:15 P.M.</b>
13. INITIAL DRAFT OF THE MAY 2026 BOARD MEETING AGENDA (5 min.)	7:30 P.M.
<b>14. ADJOURNMENT (0 min.)</b>	<b>7:35 P.M.</b>

*I hereby certify the above public meeting agenda was posted 24 hours prior to the noted meeting:*

*Madeya Cross 4/20/26*



## RECORD OF PROCEEDINGS

### EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

March 16, 2026

#### 1. CALL TO ORDER / ROLL CALL

Director McGhee called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:03pm. Present from the Board were President Mary McGhee, Vice President Betsy Hays, Second Vice President Rebecca Davis, Treasurer Peter Eggers, and Secretary Ally Hilgefert. Youth Advisory Board Members Paul Howe & Xavier Gomez were also present.

Present from staff were Executive Director (ED) Cory Vander Veen, Director of Operations (DO) Brian Tucker, Director of Development and Community Engagement (DCM) Nancy Judge, Executive Manager (EM) Maddy Evans, Park Operations Manager (PO) Jarred Lilyhorn, Guest Experience Manager (GEM) Logan Bashford, Lake House Manager (LHM) Krista Emrich, Special Projects Coordinator Anne Morrison, and Lake House Specialist (LHS) Klaire Funderburgh.

#### 2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director McGhee announced that one of EPRD's previous Youth Advisory Board Members was recently in Washington D.C. for the state of the union address.

GSM Bashford announced EPRD's new Aquatics Supervisor, Jay Steinberg. Jay introduced himself to the Board.

POM Lilyhorn announced Will Morse, EPRD's new Park Operations and Field Coordinator. Will introduced himself to the Board.

#### 3. RESOLUTION 2026-003

Director Eggers read Resolution 2026-003 and EPRD staff were presented with framed plaques of the Board resolution recognizing their actions.

##### MOTION

Director Eggers moved to adopt Resolution 2026-003 recognizing EPRD staff Present At Wulf Recreation Center On September 10, 2025, That Provided Aid And Support To Patrons, Evergreen High School Students And Staff that were onsite during The Evergreen High School Shooting Incident. Director Hilgefert seconded and the motion passed unanimously.

#### 4. GENERAL PUBLIC COMMENT

District Resident Mike Ferrari commented on behalf of Evergreen Neighbors & Friends group in regard to support of pétanque courts in Buchanan Park.

#### 5. CONSENT AGENDA

5.1 - February 2026 Board Meeting Minutes

5.2 - Capital Project Public Communications Update

##### MOTION

Director Hilgefert moved to approve all items on the consent agenda as amended. Director Eggers seconded and the motion passed unanimously.

#### 6. DISCUSSION ITEMS FROM CONSENT AGENDA

There were no items removed from the consent agenda for discussion.

#### 7. SUBCOMMITTEE DISCUSSION

ED Vander Veen provided an overview of the proposed and refined list of Board subcommittees. The Board agreed that the subcommittees moving forward would be the following:

Youth Advisory Board – Rebecca Davis & Betsy Hays

Buchanan Aquatics Expansion – Betsy Hays & Peter Eggers

Buchanan Gym/Field House – Mary McGhee & Ally Hilgefert

Dog Park – Mary McGhee & Ally Hilgefert

Buchanan Park Improvements – Ally Hilgefert & Peter Eggers

Wulf Master Plan – Rebecca Davis & Mary McGhee

#### 8. COP BUDGET PROGRESS UPDATE

ED Vander Veen presented the COP budget snapshot showing increased secured and predicted funding, discussed the \$16M COP context, and explained that funding levers, scope changes, and contracting



**EVERGREEN PARK & RECREATION DISTRICT  
REGULAR MEETING**

March 16, 2026

status will determine final costs and project timing. The total secured and predicted outside funding available for certain COP funded projects increased from \$1.98M to over \$3.65M, substantially improving funding capacity for projects. ED Vander Veen highlighted that of the updated project costs being presented, some are contracted "actuals" while some are still estimates. If all predicted funding and cost estimates materialize, there would be a surplus in funding. The Board discussed the plan to use grass instead of turf on the southeast baseball field at Buchanan Park, and also discussed the Wilmot sports fields.

**9. PLAYGROUND UPDATE**

The playground project is progressing at roughly 60 percent design completion, with grading established and equipment options under review to balance cost and quality while maintaining universal accessibility. The team outlined ongoing community and stakeholder engagement, material and vendor evaluations, and coordination of logistics such as component lead times and a temporary backup playground at Buchanan Park Rec Center during construction. Additional community input is being gathered through voting posters at Wulf, and materials such as rock features are scheduled for delivery. The playground is planned to be inclusive and adventure-focused for all abilities, and EPRD has now purchased two inclusive play features that will be installed.

**10. AQUATICS EXPANSION UPDATE**

The Aquatics Expansion update reviewed proposed exterior and interior materials, noted a few finish selections still pending, and confirmed that certain elements—such as garage doors—will be retained pending further performance evaluation. The team finalized several technical components, including the perimeter drain design with redundant pumps, a multi-unit heater system for operational flexibility, and anticipated shop drawings next week. They also introduced plans for a phased rollout of a new Wi-Fi/RFID access control system to improve security District-wide and reduce long-term rekeying costs.

**11. PAVILION UPDATE**

SPC Morrison presented the current pavilion design, which includes the main pavilion structure, social stairs, a planned rock retaining wall on the north side of the field, and provisions for a future phase 2 foundation covered by crushed refines. The phase 2 segment is proposed to be 80x30ft (2,400 sq ft) and will be constructed at a later date. 100% construction drawings are complete. A major donor committed to significant funding for the performance pavilion, and staff are working on the contract with this donor. The donor will host a ceremony during the first summer concert on June 10th, and the official ribbon-cutting for the pavilion (Rhythm and Rut) is planned for Wednesday, September 2, 2026.

**12. GYM/FIELD HOUSE UPDATE**

Stakeholder re-engagement has resumed across different community user groups to refine activity zones, prioritize primary uses, and ensure durable, future-proof design choices. The team discussed layout tradeoffs, including flooring options, multi-line conflicts, and whether the facility should emphasize competition or practice, with consensus leaning toward a Parks & Rec-oriented practice space. Comparable facilities and potential field-trip visits were identified to help guide decisions on turf, boarded configurations, and activity-zone sizing. Staff reviewed cost and feasibility considerations for features such as under-floor lighting, ceiling-mounted nets, and expanded fieldhouse dimensions, noting that adding tennis space would significantly increase costs. Staff are exploring options to cover one tennis court at Wulf. They will continue stakeholder outreach, prepare renderings, gather bids and cost estimates, and develop refined configurations for further review.

**13. 2026 BOARD MEETING SCHEDULE**

The Board reviewed and adjusted several dates on the 2026 Board Meeting schedule.

**14. OLD BUSINESS & UPDATES**

ED Vander Veen shared an update regarding the separation of an employee.



**RECORD OF PROCEEDINGS**

**EVERGREEN PARK & RECREATION DISTRICT  
REGULAR MEETING**

March 16, 2026

**15. GENERAL PUBLIC COMMENT**

There were no public comments.

**16. INITIAL DRAFT OF THE APRIL 2026 BOARD MEETING AGENDA**

Consent Agenda (March BOD Meeting Minutes, Capital Project Public Communications Update, Q1 2026 Financial Update), Playground Update, Aquatics Expansion Update, Gym/Field House Update, Skatepark Update

**15. ADJOURNMENT  
MOTION**

Director Eggers moved to adjourn the March 16, 2026 Board of Directors Meeting as of 8:09pm. Director Davis seconded, and the motion passed unanimously. The meeting was adjourned at 8:09pm.

Respectfully Submitted,  
Madalyn Evans  
Executive Manager

DRAFT

**EVERGREEN PARK AND RECREATION DISTRICT**

**RESOLUTION 2026-003**

**A RESOLUTION RECOGNIZING EPRD STAFF PRESENT AT WULF RECREATION CENTER ON SEPTEMBER 10, 2025, THAT PROVIDED AID AND SUPPORT TO PATRONS, EVERGREEN HIGH SCHOOL STUDENTS AND STAFF THAT WERE ONSITE DURING THE EVERGREEN HIGH SCHOOL SHOOTING INCIDENT.**

**WHEREAS**, on September 10, 2025, Evergreen High School experienced an active shooting incident that caused some students and staff to evacuate the school; and

**WHEREAS**, one wounded student and additional students and staff evacuated to the Wulf Recreation Center joining patrons already within the center; and

**WHEREAS**, Evergreen Park and Recreation Staff immediately started providing care as well as sheltering staff, students and patrons within the gymnasium and throughout the facility; and

**WHEREAS**, the Evergreen Park and Recreation Staff including Michael Carpenter, Bruce Wagner, Paul Duncan, Abby Kenner, Gianna Michaelson, Gary Riskin, Braydon Shulz, Maren Schreiber, Elias Martinez, Shana Winfield, Shana Valencia, Patrica Boren, Brian Tucker and Cory Vander Veen went above and beyond their assigned roles to provide comfort and support until all the Evergreen High School students, staff and patrons were cleared to exit the Wulf Recreation Center.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Evergreen Park and Recreation District extends its highest commendation to the staff for their actions taken on September 10, 2025.

ADOPTED this 16<sup>th</sup> day of March, 2026.

EVERGREEN PARK AND RECREATION

DISTRICT

By

  
Mary McGhee, Board President

ATTEST:

By

  
Ally Hilgefart, Board Secretary

**Evergreen Park & Recreation District Capital Project**  
**Updates for Public Communications**

**Date: 4/22/26**

*Highlighted text in this document represents updates / changes to the website.*

**Buchanan Park Master Plan**

The following plan was the Master Plan that was approved in the October 2025 Location & Extent Permit hearing through the Jefferson County Planning & Zoning Commission.  
(Current website graphics are up-to-date)

**Buchanan Park:**

In response to 30 years of community support and what we learned during recent strategic planning, EPRD is now performing improvements to our 42-acre Buchanan Park and Buchanan Park Rec Center over the next five years. If you would like to make a donation to one of these projects, please do so through the Active4All Foundation, you may specify which project you would like your donation to benefit in the notes section:

[Click here to make a tax-deductible donation](#)

**Proposed Features**

- Infrastructure (Restrooms, Park Plaza, Gathering Spaces with Water Feature)
- Accessible Trails
- Community Pavilion / Stage
- All-Abilities Adventure Playground
- Field Improvements
- New Gym / Field House
- All-Wheels Skate Park
- Aquatics Expansion
- Outdoor Game Area (Corn hole, outdoor chess, etc.)
- Pond Recreation

**Buchanan Park Improvement Updates**

August 2025

- Friends Of Buchanan Park successfully raised over \$80,000 to be split between the New Inclusive Playground, the Performance Pavillion and the Skate Park.

October 2025

- Buchanan Park Location & Extent Permit Hearing – approved by Jefferson County Planning & Zoning Commission with unanimous support!



March 2026

- Buchanan Park maintenance work is underway along existing roadways, along with early grading activities relating to existing roads at the north end of the park.
- Building permits will be submitted for the Buchanan Recreation Center Aquatics Expansion and the Pavilion.
- Community engagement workshops and the public survey for the All-Wheels Skatepark are now complete. The survey received an incredible 314 responses! The project team is now moving full steam ahead with design and construction documents in preparation for breaking ground this summer.
- Two accessible playground pieces—the We-Go-Round and We-Go-Swing—have been purchased from Landscape Structures.
- In an effort to improve sustainability and resiliency in our facilities, especially due to recent emergency situations and extended power outages, we will be installing two full-size standby generators at both the Wulf and Buchanan Recreation Centers.

**Funding Details**

Because of your property tax contributions and the community's support of approved ballot measure 6C in 2023, this project is now becoming a reality. We are currently entering the finish-line fundraising stage to help bring important enhancements—like community gathering spaces—to life and we'd love your help. Thank you for your continued support!



**Anticipated Project Timeline** (add the preceding text above project timeline graphic)  
 (please update to graphic below)

Element / Phase	2025	2026	2027	2028
<b>Planning / Permitting</b>	█	█	█	
<b>Phase 1: Infrastructure</b> <i>utility work, grading, drainage</i>		█	█	
<b>Pavilion / Stage</b>		█		
<b>Phase 1: Adventure Playground</b> <i>procurement of equipment, rough grading of site, and rough installation</i>		█	█	
<b>Aquatics Expansion</b>		█	█	
<b>Field Improvements</b>			█	█
<b>Outdoor Game Area</b>		█		
<b>All-Wheels Skate Park</b>		█		
<b>Accessible Trails</b>		█	█	█
<b>Gym / Field House</b>			█	█
<b>Phase 2: Infrastructure</b> <i>curb &amp; gutter, sidewalks, fine grading, landscaping</i>			█	█
<b>Phase 2: Adventure Playground</b> <i>all-inclusive surfacing, core playground installation, picnic shelters, sensory area, nature playscape, lighting, fencing, splash pad, and landscaping</i>			█	█
<b>Pond Recreation</b> <i>to be designed and implemented in the coming years</i>				█

\*The project schedule presented is preliminary and intended for planning purposes only. Dates and durations are approximate and subject to change based on permitting, procurement, coordination, and other project variables.\*



## Buchanan Park Rec Center Aquatics Expansion

(Please add new graphics below)



**BUCHANAN PARK RECREATION CENTER  
POOL EXPANSION**





INTERIOR VIEW - SOUTH EAST

**BUCHANAN PARK RECREATION CENTER**  
**POOL EXPANSION**

  
Councilman Hunsaker  
AQUATICS FOR LIFE

**EVstudio**





**Proposed Features**

- 8 Lane, 25 Yard Competition Lap Pool
- Springboard Diving Board
- Timing System
- Lifeguard / First Aid Office
- Natatorium enclosure with indoor/outdoor garage doors
- New Changing Rooms
- Mechanical Room & Storage
- ADA lifts in pool with stairs into new pool
- Deck Showers / Pool Seating
- Projects that fall under “Other Project Expenses” referenced in the Anticipated Timeline below
  - Outdoor Water Features / Community Space / Lounge Area
  - Steam room / Sauna / Cold Plunge
  - Climbing wall / Rope Swing



**Projected Budget:**

\$10,500,000-\$11,000,000

**Anticipated Timeline**

Element / Phase	2025	2026	2027	2028
Planning / Permitting				
Natorium Construction				
Other Project Expenses				

**Anticipated Construction Timeline**

Spring 2026 - Winter 2027

**Expansion Anticipated Completion**

Winter 2027



## Pavilion / Stage

(Current graphic is up to date)



### **Proposed Features**

- Open air 2,250 SF Pavilion / Stage for music and performing arts
- House lighting package
- Ample electrical hookups for flexible audio / visual / lighting configurations

### **Anticipated Construction Timeline**

Spring - Summer 2026

### **Anticipated Completion**

Summer 2026



## All-Wheels Skate Park

(Current graphic up-to-date)



### Proposed Features

- Colored concrete / material blending with site topography
- Balance of concrete surfacing with natural landscaping

### Anticipated Construction Timeline

Summer - Fall 2026

### Anticipated Completion

Fall 2026

## Gym / Field House

(Current website graphic is up-to-date)

### Proposed Features

- ~14,000-20,000 SF Indoor Gym / Field House
- 2-3 Dividable multi-use courts (pickleball, tennis, volleyball, basketball, turf sports, etc.)
- Indoor walking track
- Restrooms / Storage



**Anticipated Construction Timeline**

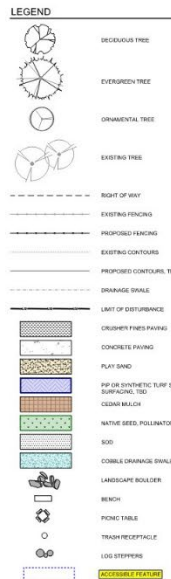
Winter - Summer 2027

**Anticipated Completion**

Spring / Summer 2027

**Adventure Playground**

(Current website graphic is up-to-date)



**ALL-ABILITIES ADVENTURE PLAYGROUND  
BUCHANAN PARK**

**Proposed Features**

- Accessible ADA Surfacing (Combination of Poured-in-Place Rubber / Artificial Turf)
- Accessible Pathways
- Accessible We-Go-Round
- Accessible Embankment Slide
- Swings with ADA transfer seat
- Cairn Rock Climber
- Tots Play Structure
- Big Kids Play Structure
- Nature / Imagination Play
- Fort Building



- Adjacent Splash Pad next to Playground (spray features with interactive river and natural boulders)

**Anticipated Construction Timeline**

Spring - Summer 2027

**Anticipated Completion**

Phase 1 – Fall / Winter 2026

Phase 2 – Spring / Summer 2027

**Outdoor Game Area**

(Current website graphic is up-to-date)

**Proposed Concrete Weatherproof Features**

- Pétanque (or bocce, mini golf holes, etc.)
- Table Games
- Life Size Chess / Checkers
- Corn Hole
- Connect 4

**Anticipated Construction Timeline**

Spring - Summer 2026

**Anticipated Completion**

Spring / Summer 2026



# Evergreen Park & Recreation District

## Income Statement by Month

March YTD 2026

	January Actual	February Actual	March Actual	March YTD Actual	March YTD Budget	March YTD Actual vs Budget \$	March YTD Actual vs Budget %
<b>Revenue</b>							
Facility Rentals	36,850	43,973	14,085	94,908	131,431	(36,523)	(28%)
Programs & Instruction	319,303	527,934	245,543	1,092,779	1,197,316	(104,537)	(9%)
Facility Admissions	37,283	36,991	39,520	113,793	117,606	(3,813)	(3%)
Facility Memberships & Passes	60,353	56,527	75,024	191,904	209,559	(17,655)	(8%)
Concessions & Merchandise	897	413	309	1,619	1,500	119	8%
Taxes	78,060	1,505,070	(329,038)	1,254,092	1,200,668	53,424	4%
Buy-in Option	375	750	375	1,500	0	1,500	0%
Special Events	0	106	390	496	8,000	(7,504)	(94%)
Marketing	260	2,645	595	3,500	13,000	(9,500)	(73%)
Rent	6,735	5,740	5,740	18,215	17,365	850	5%
Interest	21,237	19,240	23,722	64,200	25,000	39,200	157%
Gymnastics Meets	2,050	2,275	7,260	11,585	20,000	(8,415)	(42%)
Catering Commissions	6,238	249	1,131	7,618	6,000	1,618	27%
Field User Maintenance Fees	23,456	330	(12,546)	11,240	9,000	2,240	25%
Other	370	1,959	238	2,567	2,000	567	28%
<b>Total Revenue</b>	<b>593,466</b>	<b>2,204,200</b>	<b>72,347</b>	<b>2,870,014</b>	<b>2,958,445</b>	<b>(88,431)</b>	<b>(3%)</b>
<b>Expenses</b>							
Salaries & Benefits	551,975	456,166	460,803	1,468,944	1,560,707	91,763	6%
Independent Contractors	8,255	11,732	11,453	31,439	18,742	(12,697)	(68%)
Program Expenses	28,925	24,375	17,705	71,005	76,897	5,892	8%
Repairs & Maintenance	15,329	13,300	19,278	47,907	54,175	6,268	12%
Contractual Services	408	4,558	4,385	9,351	4,800	(4,551)	(95%)
Facility Supplies	10,037	11,655	8,961	30,653	33,362	2,709	8%
Fuel & Staff Mileage	1,522	1,570	2,891	5,983	9,806	3,823	39%
Park & Field Maintenance & Supplies	4,027	9,750	(2)	13,776	13,665	(111)	(1%)
Concessions & Merchandise	72	687	36	795	1,875	1,080	58%
Utilities	34,917	40,880	29,164	104,961	114,026	9,065	8%
District Special Events	0	543	101	644	426	(218)	(51%)
Marketing & Promotions	5,601	1,034	3,867	10,503	13,270	2,767	21%
Fees	17,484	53,563	13,314	84,361	82,917	(1,444)	(2%)
Insurance	19,479	20,004	20,130	59,614	57,021	(2,593)	(5%)
Professional Fees	12,106	20,749	12,008	44,863	78,170	33,307	43%
Office Supplies	1,313	1,434	1,885	4,632	3,638	(994)	(27%)
Safety Grant Expenses	115	0	138	253	876	623	71%
Telephone	2,449	1,236	2,556	6,241	6,915	674	10%
Training	1,562	852	4,930	7,343	5,451	(1,892)	(35%)
BOD	307	202	891	1,400	814	(586)	(72%)
Other	11,129	10,661	9,328	31,118	22,626	(8,492)	(38%)
<b>Total Expense</b>	<b>727,013</b>	<b>684,950</b>	<b>623,822</b>	<b>2,035,785</b>	<b>2,160,179</b>	<b>124,394</b>	<b>6%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(133,546)</b>	<b>1,519,250</b>	<b>(551,475)</b>	<b>834,229</b>	<b>798,266</b>	<b>35,963</b>	<b>5%</b>

CIP Actual vs Budget

Thru March 2026

CIP Expenses		YTD Actual	2026 Budget	YTD Actual vs Budget \$\$
03-7015-08	Gym Wall Internal Railing Replacement	\$0	\$30,000	\$30,000
03-7036-07	Fleet Leasing Program	\$1,110	\$0	(\$1,110)
03-7037-07	Land Acquisition	\$0	\$750,000	\$750,000
03-7039-05	Miller House Renovation	\$0	\$30,000	\$30,000
03-7059-01	Patio Fencing Development BPRC Pool	\$0	\$260,000	\$260,000
03-7078-05	BPRC Tile & Flooring	\$0	\$125,000	\$125,000
03-7082-05	BPRC Weight and Cardio Equipment	\$0	\$164,000	\$164,000
03-7082-06	WRC Weight and Cardio Equipment	\$0	\$50,000	\$50,000
03-7083-10	Parks-Trail Repair & Development	\$2,000	\$50,000	\$48,000
03-7087-10	Parks-Porta Potty Fleet	\$8,041	\$0	(\$8,041)
03-7093-07	Gen-Replacement Equipment & Vehicles	\$95,796	\$200,000	\$104,204
03-7095-07	Gen-IT Tech & Hardware	\$19,277	\$30,000	\$10,723
03-7096-07	Gen-Software for Data Collection	\$0	\$11,000	\$11,000
03-7097-07	Gen-Green Team Initiative	\$1,953	\$20,000	\$18,047
03-7104-09	Lake House Lighting Project	\$16,328	\$0	(\$16,328)
03-7105-09	Lake House Upper Bear Creek Trail	\$0	\$25,000	\$25,000
03-7108-10	Parks - Wilmot Sports Complex	\$674	\$50,000	\$49,326
03-7109-10	Parks - Arrowhead Acquisition & Parking Lot Improvement	\$0	\$100,000	\$100,000
03-7117-05	BPRC Front Desk Renovation	\$0	\$65,000	\$65,000
03-7119-05	BPRC HRU Pool Unit	\$362,653	\$0	(\$362,653)
03-7122-08	WRC Gymnastics Equipment	\$0	\$16,000	\$16,000
03-7123-06	WRC Building Renovation	\$0	\$75,000	\$75,000
03-7124-06	WRC Building Renovation Design	\$0	\$30,000	\$30,000
03-7126-07	Admin IT Fiber Cable Buchanan Park	\$0	\$5,000	\$5,000
03-7140-09	Lake House Kitchen Update	\$40,166	\$50,000	\$9,834
03-7141-10	Park Water Taps and Sewer Permits	\$0	\$45,000	\$45,000
03-7142-10	Park Archery Range	\$0	\$15,000	\$15,000
03-7143-05	BPRC Aquatics Pumps and Motors	\$0	\$20,000	\$20,000
03-7144-05	BPRC Aquatics UV Light System	\$0	\$65,000	\$65,000
03-7145-10	Indian Hills Community Center	\$0	\$5,000	\$5,000
03-7146-10	Scoreboard	\$0	\$11,000	\$11,000
		\$547,998	\$2,297,000	\$1,749,002

COP/Buchanan Park		YTD Actual	2026 Budget	YTD Actual vs Budget \$\$
03-7111-10	Park- Buchanan Infrastructure Site Planning	\$20,425	\$0	(\$20,425)
03-7112-10	Park- Buchanan Infrastructure Pavilion / Stage Phase 1	\$35,000	\$650,000	\$615,000
03-7113-10	Park- Buchanan Infrastructure Pond Trail	\$4,000	\$200,000	\$196,000
03-7114-10	Park- Buchanan Infrastructure	\$275,762	\$1,300,000	\$1,024,238
03-7115-10	Park- Buchanan Infrastructure Maintenance Storage Sheds	\$8,179	\$60,000	\$51,821
03-7116-10	Park- Buchanan Infrastructure Bathroom Renovation	\$584	\$200,000	\$199,416
03-7120-05	BPRC Field House Addition	\$0	\$1,978,000	\$1,978,000
03-7121-05	BPRC Pool Addition	\$331,753	\$10,500,000	\$10,168,247
03-7128-10	Park- Buchanan Infrastructure - Skatepark	\$30	\$800,000	\$799,970
03-7129-10	Park- Buchanan Infrastructure - Playground	\$40,209	\$600,000	\$559,791
		\$715,943	\$16,288,000	\$15,572,057



## MEMORANDUM

### Consent Agenda Item 4.4

To: Evergreen Parks & Recreation District Board of Directors  
From: Anne Morrison, Special Projects Coordinator  
CC: Cory Vander Veen, Executive Director  
RE: Bear Creek Pavilion – Installation Add for Roof Structure Components  
Date: April 22, 2026

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**Staff Recommendation:** Staff recommends approval of Lam-Wood Services (LWS) to provide professional installation of the pavilion roof structure components.

**Updates:** The pavilion is part of the Board-approved integrated project delivery approach, with construction occurring in multiple steps and EPRD serving as the General Contractor. Lam-Wood Services (LWS) has been contracted to provide delegated design, shop drawings, CNC fabrication modeling, and materials for the glulam beams, glulam trusses, and cross-laminated timber (CLT) roof system.

The pavilion is currently in the final stages of permitting with substantial completion expected in Summer of 2026.

With additional funds coming in for this project and parks tackling other Buchanan park projects, staff have recommended that Lam-Wood perform the installation of the pavilion structure. Due to the specialized and technical nature of installing structural members weighing up to 10,000 pounds at approximately 16'-0" above finished floor, staff recommends subcontracting installation to LWS. This approach ensures the work is performed safely, efficiently, and in accordance with manufacturer requirements, while also maintaining warranty coverage.

**Fiscal Impact:** The Board previously approved a contract with LWS in the amount of \$256,300 for shop drawings and material procurement. Constructing the beams will take about 6-8 weeks. Phase 1 of the 2026 CIP project includes \$650,000 in approved funding. The addition of professional installation services will increase the LWS contract by \$70,000, bringing the total roof structure scope to \$326,300. Despite this increase, the overall project remains within the approved project budget.

**Board Action:** The EPRD Board approves a contract increase of \$70,000 to Lam-Wood Services (LWS) for the specialized installation of the cross-laminated timber roof structure.



## MEMORANDUM

### Consent Agenda Item 4.5

To: Evergreen Parks & Recreation District Board of Directors  
From: Anne Morrison, Special Projects Coordinator  
CC: Cory Vander Veen, Executive Director  
RE: Bear Creek Pavilion – Approval to Proceed with Concrete Contract  
Date: April 22, 2026

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**Staff Recommendation:** Staff recommends approval to enter into a contract with Obialero Concrete Solutions for the professional installation of the pavilion’s concrete components.

**Updates:** Staff solicited multiple quotes for this work. Obialero Concrete Solutions was the most responsive, cost-effective, and best qualified to deliver a high-quality board-formed concrete finish. Based on their experience with this specialized technique, staff is confident Obialero will provide an exceptional finished product that will distinguish the pavilion from other outdoor stages in the region.

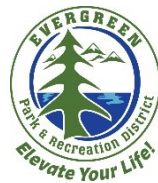
The pavilion is part of the Board-approved integrated project delivery approach, with construction occurring in multiple steps and EPRD serving as the General Contractor. Obialero will furnish materials and complete installation in accordance with the architectural specifications.

The project is currently in the final stages of permitting, with substantial completion anticipated in Summer 2026.

Due to the specialized and technical nature of structural concrete installation with a high-end architectural finish, staff recommends contracting with Obialero Concrete Solutions. This approach ensures the work is completed safely, efficiently, and in compliance with design requirements, while preserving applicable warranties.

**Fiscal Impact:** The total cost for materials and installation is \$160,000. The concrete scope is anticipated to take approximately 2–3 weeks to complete. Phase 1 of the 2026 CIP project includes \$650,000 in approved funding, and this scope is expected to remain within the overall project budget.

**Board Action:** The EPRD Board approves the allocation of project funding in an amount not to exceed \$160,000 and authorizes the District to enter into an agreement with Obialero Concrete Solutions for the Bear Creek Pavilion project at Buchanan Park.



## MEMORANDUM

### Consent Agenda Item 4.6

To: Evergreen Park & Recreation District Board of Directors

From: Liz Cohen, Grants & Strategy Manager, and  
Anne Morrison, Special Projects Coordinator

CC: Cory Vander Veen, Executive Director

RE: Procurement and Design Standards for Park Shelters

Date: April 22, 2026

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**Staff Recommendation:** EPRD Staff recommends Board resolutions authorizing the procurement of park shelters for Buchanan Park in an amount up to \$180,000 and the adoption of design standards for new park shelters.

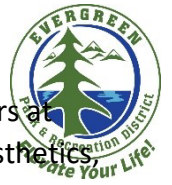
#### SHELTER PROCUREMENT AND DESIGN STANDARDS

**Procurement:** EPRD is undertaking the improvement of park facilities in Buchanan Park, including the installation of park shelters, over the next three years. The EPRD Board has previously approved the use of an Integrated Project Delivery (IPD) approach for the overall Buchanan Park Improvement project.

The cost of seven park shelters for Buchanan Park is estimated to range from \$150,000 to \$180,000 (excluding installation costs) if procured as a single purchase. The range reflects current market volatility in materials and shipping costs. In order to increase efficiencies and avoid future pricing increases, EPRD Staff believes it is in the District's best interest to procure the seven park shelters in 2026. Significant savings can be realized by having EPRD's Park Operations staff install the shelters and purchasing them all together.

Staff solicited multiple quotes for the seven park shelters: Americana Shelters represented by MVP Playgrounds; and Colonial Shelters represented by Rocky Mountain Recreation. District Staff have evaluated pricing and products and performed a comparative review in accordance with EPRD's Policy Governing Contracting. In evaluating vendor options, EPRD Staff considers total value to the District, including pricing, product quality, longevity of materials, warranty, delivery timelines, and value-added services such as training or installation support.

Staff recommends contracting with MVP Playgrounds for the procurement of seven Americana shelters for Buchanan Park, in an amount not to exceed \$180,000 (which excludes installation costs).



**Design Standards:** District staff have developed recommended design standards for new shelters at Buchanan Park and across the District to promote consistency, strengthen identity, enhance aesthetics, and support wayfinding, as outlined in the 2023 Strategic Plan. Staff will present shelter design concepts at the upcoming Board meeting and is seeking Board input.

Staff recommend adopting a range of shelter sizes (small, medium, and large), along with one to two consistent shelter types to be used across all EPRD parks now and in the future. In addition, staff recommends establishing a cohesive, repeatable color palette to create a recognizable visual identity. To further elevate the overall design, staff also recommend incorporating tongue-and-groove roof decking, which provides a more refined, custom appearance that complements Evergreen's character.

**Summary:** EPRD will install several Park Shelters in Buchanan Park over the next several years. Staff recommend purchasing seven park shelters from MVP Playgrounds, with EPRD Park Operations staff to install them, in an amount not to exceed \$180,000. Staff also recommend the adoption of design standards for new park shelters.

**Resolution number:** 2026-004

**Fiscal Impact:** Estimated \$150,000-\$180,000.

**Board Action:** Pass resolution authorizing the procurement of seven park shelters for Buchanan Park and adoption of EPRD Park Design Standards.

## EVERGREEN PARK AND RECREATION DISTRICT

### RESOLUTION NO. 2026-004

#### A RESOLUTION AUTHORIZING THE PROCUREMENT OF PARK SHELTERS AND ADOPTION OF DESIGN STANDARDS

**WHEREAS**, the Evergreen Park and Recreation District ("District") is undertaking the development and improvement of park facilities in Buchanan Park, including the installation of park shelters; and

**WHEREAS**, the cost of seven park shelters for Buchanan Park is estimated to range from \$150,000 to \$180,000 if procured as a single purchase in 2026, and excludes installation costs. The range reflects current market volatility in material and shipping costs; and

**WHEREAS**, it is the best interest of the District to procure the seven park shelters in 2026 to increase efficiencies and avoid price increases, and significant savings will be achieved by having EPRD Park Operations staff install the shelters; and

**WHEREAS**, District Staff has evaluated pricing and products from vendors and performed comparative review in accordance with EPRD's Policy Governing Contracting. In evaluating vendor options, EPRD Staff considers total value to the District, including pricing, product quality, warranty, delivery timelines, and value-added services such as training or installation support; and

**WHEREAS**, District Staff has presented to the Board a recommendation for design standards for new shelters in Buchanan Park and across the District, to create consistency, identity, aesthetics, and wayfinding as recommended in the 2023 Strategic Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Evergreen Park and Recreation District as follows:

1. **Approval of Procurement of Park Shelters for Buchanan Park.** The Evergreen Park & Recreation Board of Directors hereby authorizes the procurement of park shelters for Buchanan Park improvements in compliance with applicable laws and District policies, in an amount not to exceed \$180,000, excluding installation costs.
2. **Adoption of Design Standards.** The Evergreen Park & Recreation Board of Directors has adopted a design standard for the installation of new park shelters in Buchanan Park and other EPRD Parks, based on Staff and Board recommendations.
3. **Delegation of Authority.** The Executive Director, or their designee, is authorized to select the vendor, negotiate final terms, and execute all necessary agreements for the procurement of park shelters for Buchanan Park, up to the amount of \$180,000.00, excluding installation costs.
4. **Effective Date.** This Resolution shall take effect and be enforced immediately upon its approval by the Board of Directors.

**ADOPTED** this 22nd day of April, 2026.

EVERGREEN PARK AND RECREATION

DISTRICT

By \_\_\_\_\_  
Mary McGhee, Board President

ATTEST:

By \_\_\_\_\_  
Ally Hilgefert, Board Secretary